

**City Board Meeting Agenda  
City of St. Elmo  
November 1, 2023 - 6:00 p.m.  
At the City Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

**Reports and Communications from the Mayor and Other City Officers:**

- Employee Service Award

**Reports of Standing Committees:**

Chairman Report of Public Safety, James D. Russell

- Personnel
- Bid Conference room bathroom framing
- Code Officer
- Taurus rear seat

Chairman Report of Finance, Kenneth Gammon

- Investment Policy Quarterly Report
- IMLRMA Insurance
- Christmas Bonus
- Tax Levy

Chairman Report of Public Works, Peg McKinney

- Salt bid
- Sidewalk bid (Fire House)

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Eclipse Glasses

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Amending Chapter 12, Division 3, Paragraph 1 of the City of St. Elmo, (Fayette County), Illinois Municipal Code. (Classification of Streets for Traffic Control Purposes)

**Unfinished Business:**

**New Business:**

- Christmas party & budget & Christmas in St. Elmo

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**November 1, 2023 - 6:00 p.m.**  
**At the City Hall**

The City Council met in regular session Wednesday, November 1, 2023 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Kimberly Baron, Alderman, Sandra Mace, Fred Wagner, JD Russell, Peg McKinney, Robert Wells and Kenneth Gammon. Also present was Treasurer Mary Magnus, Chief of Police Jeremy Scruggs and Clerk Kim Karnes.

**Pledge of Allegiance**

**Approval of Board Minutes**

Motion #1) Moved by JD Russell and seconded by Kenneth Gammon to approve the October 4, 2023 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

**Approval of Treasurer's Report**

Motion #2) Moved by JD Russell and seconded by Fred Wagner to approve the October 2023 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

**Visitors:** Mark Hoskins with the Banner, Josh Ledbetter, Officer Hunter, Bobbie Beshears, Laurette Davis, Donna Rouleau, Patti Genovese. Laurette, Donna, and Patti had questions concerning the K9 Officer, Drogo. Chief Scruggs stated that the investigation is currently in the hands of the State's Attorney and with it being an ongoing investigation he could not comment on it. Josh addressed the board about the street sweeper is needing repaired, and that the white dump truck is actually a landscaping truck but could possibly be made into a dump truck. He would also like to get brush bids for the lagoon and dams.

**Reports and Communications from the Mayor and Other City Officers:**

- Employee Service Award – Bobbie Beshears 5 years

**Reports of Standing Committees:**

Chairman Report of Public Safety, James D. Russell

- Personnel
- Bid Conference room bathroom framing

Motion #3) Moved by JD Russell and seconded by Kenneth Gammon to approve the estimate from Asher Remodeling in the amount of \$7,700.00 for Conference room bathroom.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

- Code Officer
- Taurus rear seat-Tabled

Chairman Report of Finance, Kenneth Gammon

- Investment Policy Quarterly Report

Motion #4) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the Investment Policy Quarterly Report for July, August & September 2023.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

- IMLRMA Insurance

Motion #5) Moved by Kenneth Gammon and seconded by JD Russell to approve the renewal of the Illinois Municipal League Risk Management Association Insurance in the amount of \$62,820.45 and \$250.00 for Dues.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

- Christmas Bonus

Motion #6) Moved by Kenneth Gammon and seconded by JD Russell to approve the 2023 Christmas bonus for City employees.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

- Tax Levy

Motion #7) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the 105% (.05%) increase for the annual tax levy ordinance which is the maximum allowed without a public hearing with the increase going to Social Security and Audit.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Chairman Report of Public Works, Peg McKinney

- Salt bid – Tabled
- Sidewalk bid (Fire House)

Motion #8) Moved by Peg McKinney and seconded by JD Russell to accept the estimate from S & K Concrete for concrete work (sidewalk/apron) in front of the new Fire House for \$5,940.00.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Eclipse Glasses

Motion #9) Moved by Fred Wagner and seconded by Bob Wells to approve the purchase of Eclipse Glasses in the amount not to exceed \$2,000.00.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Amending Chapter 12, Division 3, Paragraph 1 of the City of St. Elmo, (Fayette County), Illinois Municipal Code. (Classification of Streets for Traffic Control Purposes)

Motion #10) Moved by JD Russell and seconded by Fred Wagner to pass **Ordinance No. 1080, An Ordinance Amending Chapter 12, Division 3, Paragraph 1 of the City of St. Elmo, (Fayette County), Illinois Municipal Code. (Classification of Streets for Traffic Control Purposes)**

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

**Unfinished Business:**

**New Business:**

- Christmas party & budget & Christmas in St. Elmo

Motion #11) Moved by JD Russell and seconded by Kenneth Gammon to approve a City Christmas Party and set the date as December 2nd and set the budget not to exceed \$2,000.00 and set Christmas in St. Elmo for December 3, 2023.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

**Executive Session:** Personnel in accordance with the Open Meetings Act, Section 2 c (1 Motion #12) Moved by JD Russell and seconded by Fred Wagner to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, 5 ILCS 120/ Section 2 c (1 at 7:10 p.m. with Mary Magnus present.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Motion #13) Moved by JD Russell and seconded by Kenneth Gammon to adjourn from Executive Session at 7:37 p.m.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Motion #14) Moved by JD Russell and seconded by Bob Wells to approve hiring Terry Hodapp as Code Enforcement Officer at \$16.00 per hour.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

**Adjourn or Recess:**

Motion #15) Moved by Peg McKinney and seconded by Sandra Mace to adjourn the meeting at 7:38 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

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Kim Karnes, City Clerk