

City Board Meeting Agenda
City of St. Elmo
May 4, 2022 - 6:00 p.m.
At the City Hall

Order of Business
Call to Order
Roll Call
Pledge of Allegiance
Approval of Board Minutes
Approval of Treasurer's Report
Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Mayoral Appointments
- Zoning Board Resignations
- Appointments to Zoning Board

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Purchase Backhoe
- Water Sampling Labs

Chairman Report of Parks, Local Improvements & Zoning, Rick Mills

- Phillips Building Lease

Chairman Report of Public Safety, James D. Russell

- Vehicle Graphics

Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report
- IMTA Annual Conference Springfield
- General Fund Budget
- Personnel – Raises

Communications, Petitions, Resolutions, Orders and Ordinances:

- An Ordinance Amending Chapter 4, Division 2, Paragraph 8 of the City of St. Elmo, (Fayette County), Illinois Municipal Code (Water Rates)
- Resolution for Maintenance – 2022 Motor Fuel Tax
- National Police Week Proclamation
- Kids to Park Day Proclamation
- Poppy Day Proclamation

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
May 4, 2022 - 6:00 p.m.
At the City Hall

The City Council met in regular session Wednesday, May 4, 2022 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Kimberly Baron, Alderman Rick Mills, Sandra Mace, Robert Wells, Fred Wagner, Kenneth Gammon and James D. Russell. Also present was Chief Jeremy Scruggs, Treasurer Mary Magnus and Clerk Rebecca Werner.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Rick Mills and seconded by Fred Wagner to approve the April 6, 2022 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Approval of Treasurer's Report

Motion #2) Moved by JD Russell and seconded by Sandra Mace to approve the April 2022 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Visitors: Banner

Reports and Communications from the Mayor and Other City Officers:

- Mayoral Appointments

Motion #3) Moved by JD Russell and seconded by Rick Mills to approve the Mayoral Appointments as presented.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner

- Zoning Board Resignations

Motion #4 Moved by Sandra Mace and seconded by Bob Wells to accept Dennis Riley and Daphne Oldfield resignation from the Zoning Board.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

- Appointments to Zoning Board

Motion #5) Moved by JD Russell and seconded by Kenneth Gammon to approve the Mayoral Appointment of Danielle Fontaine for a term till March 2027 and Allison Jenks for a term till March 2026 as Zoning Board Members.

Ayes: Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Purchase Backhoe

Motion #6) Moved by Sandra Mace and seconded by Kenneth Gammon to approve purchasing a 2022 Loader Backhoe from Birkey's in the amount of \$96,700.00.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills

- Water Sampling Labs

Motion #7) Moved by Sandra Mace and seconded by Fred Wagner to approve hiring Illinois Environmental Protection Agency for Chemical Analysis in the amount of

\$532.82 and the City of Mattoon Water Dept. for 24 Coliform samples for our Community Water Supply Testing Program for Fiscal Year 2022/2023.
Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Chairman Report of Parks, Local Improvements & Zoning, Rick Mills

- Phillips Building Lease

Chairman Report of Public Safety, James D. Russell

- Vehicle Graphics

Motion #8) Moved by JD Russell and seconded by Bob Wells to approve the estimate from Eby Graphics for the vehicle graphics in the amount of \$694.63.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report

Motion #9) Moved by Kenneth Gammon and seconded by Sandra Mace to approve the Quarterly Investment Policy Report for January, February and March 2022.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner

- IMTA Annual Conference Springfield

Motion #10) Moved by Kenneth Gammon and seconded by Fred Wagner to approve Treasurer Mary Magnus attending the Annual Treasurer Conference on June 26 – 28, 2022 in Springfield with the city paying all fees, hotel, mileage and meals.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

- General Fund Budget

Motion #11) Moved by Kenneth Gammon and seconded by Rick Mills to approve the 2022/2023 General Fund budget of \$489,000.00 plus set aside \$50,000.00 for Ordinance Violations.

Ayes: Rick Mills, JD Russell, Bob Well, Fred Wagner, Sandra Mace, Kenneth Gammon

- Personnel – Raises

Communications, Petitions, Resolutions, Orders and Ordinances:

- An Ordinance Amending Chapter 4, Division 2, Paragraph 8 of the City of St. Elmo, (Fayette County), Illinois Municipal Code (Water Rates)

Motion #12) Moved by Kenneth Gammon and seconded by Rick Mills to pass

Ordinance No. 1059 “An Ordinance Amending Chapter 4, Division 2, Paragraph 8 Of The City Of St. Elmo, (Fayette County), Illinois Municipal Code (Water Rates)”

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills

- Resolution for Maintenance – 2022 Motor Fuel Tax

Motion #13) Moved by JD Russell and seconded by Fred Wagner to adopt **Resolution No. 2022-001, “Resolution for Maintenance of Streets and Highway by Municipality Under the Illinois Highway Code”**.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

- National Police Week Proclamation
- Kids to Park Day Proclamation
- Poppy Day Proclamation

Motion #14) Moved by Rick Mills and seconded by JD Russell to approve the Mayor signing the National Police Week Proclamation, Kids to Park Day Proclamation, and Poppy Day Proclamation.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Unfinished Business:

New Business:

Executive Session:

Motion #15) Moved by JD Russell and seconded by Fred Wagner to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, Section 2 c (1 6:42 p.m. with Mary Magnus present.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner

Motion #16) Moved by JD Russell and seconded by Sandra Mace to adjourn from Executive Session at 7:08 p.m.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

Motion #17) Moved by Fred Wagner and seconded by JD Russell to approve raises of 5% per hour for McKinney, Caraway, Porter, and Magnus; set Bobbie Beshears pay to \$15.00 per hour, Scruggs pay to \$25.00 per hour, Brooks pay to \$19.00 per hour and set Beck, M. Ledbetter, B. Ledbetter, Taylor pay to \$18.00 per hour effective May 8, 2022 pay period.

Ayes: Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Motion #18) Moved by JD Russell and seconded by Fred Wagner to approve Zack Beshears a 30 day extension of probation.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills

Adjourn or Recess:

Motion #19) Moved by JD Russell and seconded by Rick Mills to adjourn the meeting at 7:12 p.m.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Rebecca J. Werner, City Clerk