

**City Board Meeting Agenda
City of St. Elmo
November 6, 2019 - 6:00 p.m.
At the City Hall**

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Employee Service Award

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Salt bid
- Tree & Stump Bid
- Ditch work on East End of Town

Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

Chairman Report of Public Safety, Rick Mills

- Repair Property at 508 N. Main St.
- Police Dept. Server

Chairman Report of Finance, Rick Mills

- Investment Policy Quarterly Report
- Tax Levy
- IMLRMA Insurance
- Christmas Bonus

Communications, Petitions, Resolutions, Orders and Ordinances:

- Appointment Ordinance for the City of St. Elmo, Illinois
Attorney Taylor Law Office, P.C,
- Amendment to Liquor Ordinance

Unfinished Business:

New Business:

- Christmas party & budget

Executive Session:

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
November 6, 2019 - 6:00 p.m.
At the City Hall

The City Council met in regular session Wednesday, November 6, 2019 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Sandra Mace, Kenneth Gammon, Rick Mills, Jordan Mahon, Robert Wells and James Russell. Also present was City Clerk Rebecca Werner, Treasurer Mary Magnus, and Chief Brock Rich.

Sales Tax received in October was \$12,654.09
State Income Tax received in October was \$15,138.49
State Use Tax received in October was \$3,889.67
Motor Fuel Tax received in October was \$5,150.80

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by JD Russell and seconded by Kenneth Gammon to approve the October 2, 2019 Board Meeting minutes and the October 10, 2019 Board Meeting Minutes of the Public Hearing.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Approval of Treasurer's Report

Motion #2) Moved by Sandra Mace and seconded by Rick Mills to approve the October 2019 Treasurer's Report as presented totaling \$425,220.28. \$50,617.71 in General Fund; \$0.00 in Audit Fund; \$1,275.64 in Social Security Fund; \$187,069.61 in Sewer Fund; \$4,955.50 in Garbage Disposal Fund; \$1,079.31 in Equipment Fund \$86,505.83 in Water Distribution Fund; \$3,520.00 in Motor Fuel Fund; \$3,241.42 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$0.00 in Hotel/Motel Fund; \$20,733.51 in Special Tax Allocation Fund TIF I; \$63.65 in Special Tax Allocation Fund TIF II; \$913.00 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund; \$65,245.10 CDBG Grant Fund.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Visitors: Frank Rojus, Londa Mitchell

Reports and Communications from the Mayor and Other City Officers:

- Employee Service Award -- Mary Magnus 40 years \$500.00, Brock Rich 5 years \$100.00

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Salt bid

Motion #3) Moved by Sandra Mace and seconded by Jordan Mahon to approve the purchase of de-icing salt from Gunther Salt and Co for \$109.50 per ton delivered.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

- Tree & Stump Bid

Motion #4) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the bid from Triple S Trees in the amount of \$15,425.00 to remove trees and all stumps.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace

- Ditch work on East End of Town

Motion #5) Moved by Sandra Mace and seconded by Rick Mills to approve the bid from WRW Concrete, Inc. for ditch work on the east end of town in the amount of \$8,497.61.

Ayes: Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon

Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

Chairman Report of Public Safety, Rick Mills

- Repair Property at 508 N. Main St.

Motion #6) Moved by Rick Mills and seconded by Kenneth Gammon to approve the bid from Illini Restoration, Inc. for the repair of the property at 508 N. Main St. in the amount of \$4,900.00.

Ayes: JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

- Police Dept. Server

Motion #7) Moved by Rick Mills and seconded by JD Russell to approve the bid from Justin Polanin JP'S PC Repair for the police department server in the amount of \$800.00.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Chairman Report of Finance, Rick Mills

- Investment Policy Quarterly Report

Motion #8) Moved by Rick Mills and seconded by Sandra Mace to approve the Investment Policy Quarterly Report for July, August & September 2019.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

- Tax Levy

Motion #9) Moved by Rick Mills and seconded by JD Russell to approve the 105% (.05%) increase for the annual tax levy ordinance which is the maximum allowed without a public hearing with the increase going to social security, police and corporate.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

- IMLRMA Insurance

Motion #10) Moved by Rick Mills and seconded by Sandra Mace to approve the renewal of the Illinois Municipal League Risk Management Association Insurance in the amount of \$70,310.79 and \$250.00 for Dues.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace

- Christmas Bonus

Motion #11) Moved by Rick Mills and seconded by JD Russell to approve the 2019 Christmas bonus for City employees, as attached.

Ayes: Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon

Communications, Petitions, Resolutions, Orders and Ordinances:

- Appointment Ordinance for the City of St. Elmo, Illinois
Attorney Taylor Law Office, P.C,

Motion #12) Moved by Rick Mills and seconded by Jordan Mahon to pass **Ordinance No. 1034, Appointment Ordinance for the City of St. Elmo, Illinois**

Ayes: JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

- Amendment to Liquor Ordinance -- Dec 1st

Motion #13) Moved by Sandra Mace and seconded by JD Russell to pass **Ordinance No. 1035, Amendment to Liquor Ordinance.**

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Unfinished Business:

New Business:

- Christmas party & budget

Motion #14) Moved by Sandra Mace and seconded by Rick Mills to approve a City Christmas Party and set the date as December 14th and set the budget not to exceed \$1,700.00.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Executive Session:

Adjourn or Recess:

Motion #15) Moved by Rick Mills and seconded by Kenneth Gammon to adjourn the meeting at 6:48 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

Rebecca Werner, City Clerk

2019 Christmas Bonus

\$369.95 which is a **\$325.00** check with ss, med taxes and retirement taken out of
Mike C, Tony P, Mary, Peg, Brock, Wade, Bobbie & Collin

\$170.75 which is a **\$150.00** check with ss, med taxes and retirement taken out of
Tony B

\$162.43 which is a **\$150.00** check with ss, med taxes taken out of
Dan

\$54.15 which is a **\$50.00** check with ss, med taxes taken out of
Wayne, Brian, Jonathon

2019 City Employees

Mike Caraway	SS 6.2%	Med 1.45%	Ret 4.5%	total 12.15%
Tony Porter	SS 6.2%	Med 1.45%		total 7.65%
Peggy McKinney				
Mary Magnus				
Brock Rich				
Wade Nevergall				
Bobbie Beshears				
Collin Gardner				
Tony Bearden -- Part time				
Daniel Beck -- Part time Oct. 6, 2014				
Wayne Woods -- Part time Sept 5, 2018				
Brian Roedl -- Part time Sept 5, 2018				
Jonathon Torbeck -- Part time Oct. 2019				

2004 – 100.00

2005, 2006, 2007, 2008 – 120.00

2009 – 150.00

2010 – 300.00, 150.00, 75.00, 50.00

2012 – 325.00, 100.00, 75.00, 50.00

2013 – 325.00, 150.00, 100.00, 75.00, 50.00

2014 – 325.00, 150.00, 100.00, 75.00

2015 – 325.00, 175.00, 150.00, 75.00

2016 – 325.00, 150.00, 75.00

2017 – 325.00, 150.00, 75.00

2018 – 325.00, 150.00, 75.00, 50.00