

**City Board Meeting Agenda**  
**City of St. Elmo**  
**May 1, 2019 - 6:00 p.m.**  
**At the City Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Swearing in of newly elected officials

Visitors:

**Reports and Communications from the Mayor and Other City Officers:**

- Resignation of Allen Nevergall
- Resignation of Robert Wells from the Zoning Board
- Appointment of Robert Wells to Alderman Ward III
- Mayoral Appointments

**Reports of Standing Committees:**

Chairman Report of Public Works, Sandra Mace

- Water Sampling Labs
- Clean up days June 4, 5 6
- Water Grant

Chairman Report of Parks, Local Improvements & Zoning, David Watkins

- Concession Stand Bid
- Deken Park Sign
- Park Maintenance

Chairman Report of Public Safety, Allen Nevergall

- Jeremy Kyle Resignation
- MTU Dues
- Purchase Police Car
- Police Car Equipment

Chairman Report of Finance, Rick Mills

- Quarterly Investment Policy Report
- General Fund Budget
- Personnel – Raises

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Amending Chapter 19 Zoning of the City of St. Elmo, (Fayette County), Illinois Municipal Code
- An Ordinance Amending Chapter 9 Division 2 Animals and Fowls of the City of St. Elmo, (Fayette County), Illinois Municipal Code
- An Ordinance for the City Of St. Elmo, Illinois St. Elmo Tax Increment Financing (TIF) District I Approving And Adopting St. Elmo Lot Marketing Program For Evergreen Estates Subdivision
- An Ordinance for the City of St. Elmo, Illinois St. Elmo Tax Increment Financing District I An Ordinance Approving And Authorizing The Execution Of A First Amendment To The Tax Increment Financing (TIF) District Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois And David Belden (The Evergreen Acres Subdivision Project)
- Resolution for Maintenance – 2019 Motor Fuel Tax
- Fraud, Waste, and Abuse Policy
- Kids to Park Day Proclamation
- Poppy Day Proclamation
- National Police Week Proclamation

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**May 1, 2019 - 6:00 p.m.**  
**At the City Hall**

The City Council met in regular session Wednesday, May 1, 2019 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Sandra Mace, Kenneth Gammon, Rick Mills, David Watkins and James Russell. Also present was City Clerk Rebecca Werner, Treasurer Mary Magnus, and Chief Brock Rich. Alderman Allen Nevergall was absent. Newly elected board member Jordan Mahon was present.

Sales Tax received in April was \$7,389.11  
State Income Tax received in April was \$13,766.38  
State Use Tax received in April was \$2,989.49  
Motor Fuel Tax received in April was \$2,690.90

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the April 3, 2019 Board Meeting minutes.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Absent: Allen Nevergall

Approval of Treasurer's Report

Motion #2) Moved by JD Russell and seconded by David Watkins to approve the April 2019 Treasurer's Report as presented totaling \$227,418.72. \$49,044.00 in General Fund; \$0.00 in Audit Fund; \$1,246.18 in Social Security Fund; \$45,801.84 in Sewer Fund; \$4,908.55 in Garbage Disposal Fund; \$6,124.04 in Equipment Fund \$110,755.33 in Water Distribution Fund; \$0.00 in Motor Fuel Fund; \$352.40 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$0.00 in Hotel/Motel Fund; \$5,142.87 in Special Tax Allocation Fund TIF I; \$3,130.51 in Special Tax Allocation Fund TIF II; \$913.00 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, David Watkins

Absent: Allen Nevergall

Swearing in of newly elected officials -- James D. Russell, Jordan Mahon, and Rick Mills

Visitors: Shelby Niehaus

**Reports and Communications from the Mayor and Other City Officers:**

- Resignation of Allen Nevergall

Motion #3) Moved by Rick Mills and seconded by JD Russell to accept Allen Nevergall resignation as Alderman Ward III effective April 23, 2019.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Jordan Mahon, Sandra Mace

Absent: Allen Nevergall

- Resignation of Robert Wells from the Zoning Board

Motion #4) Moved by Sandra Mace and seconded by Kenneth Gammon to accept the resignation of Robert Wells from the Zoning Board effective April 30, 2019.

Ayes: Rick Mills, JD Russell, Jordan Mahon, Sandra Mace, Kenneth Gammon

- Appointment of Robert Wells to Alderman Ward III

Motion #5) Moved by Kenneth Gammon and seconded by Rick Mills to approve the Mayoral Appointment of Robert Wells to Alderman Ward III.

Ayes: JD Russell, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

- Mayoral Appointments

Motion #6) Moved by Rick Mills and seconded by JD Russell to approve the Mayoral Appointments as presented.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

### **Reports of Standing Committees:**

#### Chairman Report of Public Works, Sandra Mace

- Water Sampling Labs

Motion #7) Moved by Sandra Mace and seconded by Kenneth Gammon to approve hiring Illinois Environmental Protection Agency for Chemical Analysis in the amount of \$1332.82 and Teklab, Inc. for 24 Coliform samples in the amount of \$333.60 for our Community Water Supply Testing Program for Fiscal Year 2020.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

- Clean up days June 4, 5 6

Motion #8) Moved by Sandra Mace and seconded by Jordan Mahon to set clean up days for June 4, 5 and 6 and to hire Sanitation Service for 40 yd. roll off dumpsters in the amount of \$540.00 per dumpster.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

- Water Grant

#### Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

- Concession Stand Bid
- Deken Park Sign

Motion #9) Moved by Rick Mills and seconded by Kenneth Gammon to approve purchasing an entry sign at Deken Park from Creative One Signs in Effingham in the amount of \$1,420.00.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace

- Park Maintenance

Motion #10) Moved by Kenneth Gammon and seconded by JD Russell to approve the hiring of Jack Hopper as Deken Park Maintenance person for minimum wage.

Ayes: Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon

#### Chairman Report of Public Safety, Rick Mills

- Jeremy Kyle Resignation

Motion #11) Moved by Rick Mills and seconded by Kenneth Gammon to accept Jeremy Kyle resignation effective April 15, 2019.

Ayes: JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

- MTU Dues

Motion #12) Moved by Rick Mills and seconded by JD Russell to approve the MTU 15 membership dues in the amount of \$320.00.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

- Purchase Police Car

Motion #13) Moved by Sandra Mace and seconded by Rick Mills to approve purchasing a 2019 Ford Police Interceptor Sedan from Morrow Brothers in the amount of \$27,885.00 which includes ignition override, Sync and license and title when we receive the approval of the USDA police grant.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

- Police Car Equipment

Motion #14) Moved by Rick Mills and seconded by Kenneth Gammon to approve the quote from Global Technical Systems in the amount of \$4,064.04 for the removal of equipment out of a 2013 Ford and reinstall into a 2019 Ford.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

Chairman Report of Finance, Rick Mills

- Quarterly Investment Policy Report

Motion #15) Moved by Rick Mills and seconded by Kenneth Gammon to approve the Quarterly Investment Policy Report for January, February and March 2019.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace

- General Fund Budget

Motion #16) Moved by Rick Mills and seconded by Sandra Mace to approve the 2019/2020 General Fund budget of \$450,000.00 plus set aside \$50,000.00 for Ordinance Violations.

Ayes: Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon

- Personnel – Raises

Motion #17) Moved by Rick Mills and seconded by JD Russell to approve a 2% raise for McKinney, Caraway, Porter, Bearden, Rich, Nevergall, Magnus and Beshears effective May 12, 2019 pay period.

Ayes: JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Amending Chapter 19 Zoning of the City of St. Elmo, (Fayette County), Illinois Municipal Code

Motion #18) Moved by Sandra Mace and seconded by Kenneth Gammon to pass **Ordinance No. 1021, An Ordinance Amending Chapter 19 Zoning of the City of St. Elmo, (Fayette County), Illinois Municipal Code**

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

- An Ordinance Amending Chapter 9 Division 2 Animals and Fowls of the City of St. Elmo, (Fayette County), Illinois Municipal Code

Motion #19) Moved by Sandra Mace and seconded by Rick Mills to pass **Ordinance No.1022, An Ordinance Amending Chapter 9 Division 2 Animals and Fowls of the City of St. Elmo, (Fayette County), Illinois Municipal Code**

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

- An Ordinance for the City Of St. Elmo, Illinois St. Elmo Tax Increment Financing (TIF) District I Approving And Adopting St. Elmo Lot Marketing Program For Evergreen Estates Subdivision

Motion #20) Moved by Kenneth Gammon and seconded by JD Russell to pass **Ordinance No.1023, An Ordinance for the City Of St. Elmo, Illinois St. Elmo Tax Increment Financing (TIF) District I Approving And Adopting St. Elmo Lot Marketing Program For Evergreen Estates Subdivision**

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

- An Ordinance for the City of St. Elmo, Illinois St. Elmo Tax Increment Financing District I An Ordinance Approving And Authorizing The Execution Of A First Amendment To The Tax Increment Financing (TIF) District Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois And David Belden (The Evergreen Acres Subdivision Project)

Motion #21) Moved by Rick Mills and seconded by Sandra Mace to pass **Ordinance No. 1024, An Ordinance for the City of St. Elmo, Illinois St. Elmo Tax Increment Financing District I An Ordinance Approving And Authorizing The Execution Of A First Amendment To The Tax Increment Financing (TIF) District Redevelopment**

**Agreement By And Between The City Of St. Elmo, Fayette County, Illinois And David Belden (The Evergreen Acres Subdivision Project)**

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace

- Resolution for Maintenance – 2019 Motor Fuel Tax

Motion #22) Moved by Sandra Mace and seconded by Jordan Mahon to adopt **Resolution No. 2019-002 “Resolution for Maintenance of Streets and Highway by Municipality Under the Illinois Highway Code”**.

Ayes: Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon

- Fraud, Waste, and Abuse Policy

Motion #23) Moved by JD Russell and seconded by Kenneth Gammon to approve the Fraud, Waste and Abuse Policy.

Ayes: JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

- Kids to Park Day Proclamation
- Poppy Day Proclamation
- National Police Week Proclamation

Motion #24) Moved by Rick Mills and seconded by JD Russell to approve the Mayor signing the Kids to Park Day Proclamation, Poppy Day Proclamation and National Police Week Proclamation.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

Motion #25) Moved by Rick Mills and seconded by Kenneth Gammon to adjourn the meeting at 7:25 p.m.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

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Rebecca Werner, City Clerk

# Yearly Appointments by Mayor

## **Committees**

### **Parks, LI & Zoning**

Kenneth Gammon  
Jordan Mahon  
Bob Wells

**3rd Wed. of Month @ 6:00 P.M.**

Chairman

### **Public Works**

Sandra Mace  
Kenneth Gammon  
James D. Russell

**3rd Wed. of Month @ 6:30 P.M.**

Chairman

### **Public Safety**

Rick Mills  
James D. Russell  
Bob Wells

**3rd Wed. of Month @ 7:00 P.M.**

Chairman

### **Finance**

Rick Mills

Chairman

All Alderman

### **Zoning Board of Appeals**

Maxwell Heaton

Chairman

### **FOIA Officer**

Ernie Myers

### **Chief of Police**

Brock Rich

### **Collector**

Bobbie Beshears

### **Supt. Of Public Works**

Peg McKinney

### **Attorney**

Rick Day

### **Tourism Committee**

SEBA Representative  
Hotel/Motel Owner/Operator  
Hotel/Motel Owner/Operator  
Retail Business Owner  
City Council Representative  
At Large  
At Large

Barb Kilzer

Sandra Mace  
Paula Myers