

**City Board Meeting Agenda
City of St. Elmo
November 4, 2020 - 6:00 p.m.
At the City Hall**

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Employee Service Award

Reports of Standing Committees:

Chairman Report of Public Safety, Rick Mills

- Personnel – Hiring Police Officer
- Police Vest

Chairman Report of Finance, Rick Mills

- Investment Policy Quarterly Report
- Tax Levy
- IMLRMA Insurance
- Christmas Bonus

Chairman Report of Public Works, Sandra Mace

- Salt bid
- Tree & Stump Bid
- Drain on north side of 8th St.
- Engineer working on getting bid on more sanitary sewer
- Visa Sewer -- Contract

Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

Communications, Petitions, Resolutions, Orders and Ordinances:

- Resolution To Authorize A Temporary Interfund Loan

Unfinished Business:

New Business:

- Appoint Local Election Officer (LEO)
- Christmas party & budget & Christmas in St. Elmo

Executive Session:

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
November 4, 2020 - 6:00 p.m.
At the City Hall

The City Council met in regular session Wednesday, November 4, 2020 at 6:00p.m. at the American Legion with the following City Officials present: Mayor Ernie Myers, Alderman Kenneth Gammon, Rick Mills, Robert Wells, Sandra Mace, and James Russell. Also present was Clerk Rebecca Werner, Treasurer Mary Magnus and Chief Police Wade Nevergall.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the October 7, 2020 Board Meeting minutes.

Ayes: Bob Wells, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Approval of Treasurer's Report

Motion #2) Moved by Rick Mills and seconded by JD Russell to approve the October 2020 Treasurer's Report.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Visitors: City Employees Peg McKinney, Tony Porter and St. Elmo Banner

Reports and Communications from the Mayor and Other City Officers:

- Employee Service Award -- Peg McKinney 5 years, Tony Porter 20 years

Reports of Standing Committees:

Chairman Report of Public Safety, Rick Mills

- Personnel – Hiring Police Officer
- Police Vest _ Officer Ledbetter

Motion #3) Moved by Rick Mills and seconded by Bob Wells to approve purchasing a bullet proof vest from Ray O'Herron in the amount up to \$1000.00.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Sandra Mace

Chairman Report of Finance, Rick Mills

- Investment Policy Quarterly Report

Motion #4) Moved by Rick Mills and seconded by Kenneth Gammon to approve the Investment Policy Quarterly Report for July, August & September 2020.

Ayes: Rick Mills, JD Russell, Bob Wells, Sandra Mace, Kenneth Gammon

- Tax Levy

Motion #5) Moved by Rick Mills and seconded by JD Russell to approve the 105% (.05%) increase for the annual tax levy ordinance which is the maximum allowed without a public hearing with the increase going to social security.

Ayes: JD Russell, Bob Wells, Sandra Mace, Kenneth Gammon, Rick Mills

- IMLRMA Insurance

Motion #6) Moved by Rick Mills and seconded by Kenneth Gammon to approve the renewal of the Illinois Municipal League Risk Management Association Insurance in the amount of \$69,607.89 and \$250.00 for Dues.

Ayes: Bob Wells, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

- Christmas Bonus

Motion #7) Moved by Rick Mills and seconded by Kenneth Gammon to approve the 2020 Christmas bonus for City employees, as attached.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Chairman Report of Public Works, Sandra Mace

- Salt bid

Motion #8) Moved by Sandra Mace and seconded by Bob Wells to approve the purchase of de-icing salt from Gunther Salt for \$98.00 per ton delivered plus fuel surcharge.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Sandra Mace

- Tree & Stump Bid

Motion #9) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the bid from Triple S Tree in the amount of \$11,190.00 to remove trees and all stumps.

Ayes: Rick Mills, JD Russell, Bob Wells, Sandra Mace, Kenneth Gammon

- Drain on north side of 8th St.

Motion #10) Moved by Sandra Mace and seconded by Rick Mills to approve hiring Haier Plumbing to work on the drain on the north side of 8th St.

Ayes: JD Russell, Bob Wells, Sandra Mace, Kenneth Gammon, Rick Mills

- Engineer working on getting bid on more sanitary sewer

Motion #11) Moved by Sandra Mace and seconded by JD Russell to approve hiring Charleston Engineering to start working on bids for more sanitary sewer work.

Ayes: Bob Wells, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

- Visu Sewer – Contract

Motion #12) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the final contract price of \$147,848.60 to Visu-Sewer.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

Communications, Petitions, Resolutions, Orders and Ordinances:

- Resolution To Authorize A Temporary Interfund Loan

Motion #13) Moved by Sandra Mace and seconded by Bob Wells to adopt **Resolution No. 2020-004, “Resolution To Authorize A Temporary Interfund Loan”**.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Sandra Mace

Unfinished Business:

New Business:

- Appoint Local Election Officer (LEO)

Motion #14) Moved by Kenneth Gammon and seconded by Rick Mills to approve the Mayoral Appointment of Mary Magnus (Treasurer & Deputy Clerk) as Local Election Officer (LEO).

Ayes: Rick Mills, JD Russell, Bob Wells, Sandra Mace, Kenneth Gammon

- Christmas party & budget & Christmas in St. Elmo – Cancelled this year

Executive Session: Personnel in accordance with the Open Meetings Act, Section 2 c (1)

Motion #15) Moved by Rick Mills and seconded by Kenneth Gammon to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, Section 2 c (1) at 6:43 p.m. with Chief Nevergall and Mary Magnus present.

Ayes: JD Russell, Bob Wells, Sandra Mace, Kenneth Gammon, Rick Mills

Motion #16) Moved by Rick Mills and seconded by Kenneth Gammon to adjourn from Executive Session at 6:53 p.m.

Ayes: Bob Wells, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Motion #17) Moved by Rick Mills and seconded by JD Russell to approve hiring Robert Davis Russell as Full-Time Police Officer at the rate of \$17.00 per hour with completion of transition school than \$17.50.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Adjourn or Recess:

Motion #18) Moved by Kenneth Gammon and seconded by JD Russell to adjourn the meeting at 6:57 p.m.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Sandra Mace

Rebecca Werner, City Clerk

2020 Christmas Bonus

\$369.95 which is a **\$325.00** check with ss, med taxes and retirement taken out of
Mike C, Tony P, Mary, Peg, Wade, & Bobbie

\$170.75 which is a **\$150.00** check with ss, med taxes and retirement taken out of
Tony B

\$162.43 which is a **\$150.00** check with ss, med taxes taken out of
Dan

\$54.15 which is a **\$50.00** check with ss, med taxes taken out of
Wayne, Brian, Jonathon, Matthew

2020 City Employees

Mike Caraway SS 6.2% Med 1.45% Ret 4.5% total 12.15%

Tony Porter SS 6.2% Med 1.45% total 7.65%

Peggy McKinney

Mary Magnus

Bobbie Beshears

Brock Rich resigned 08/31/20 full time now part time till end of year

Wade Nevergall

Collin Gardner resigned July 2020

Tony Bearden -- Part time

Daniel Beck -- Part time Oct. 6, 2014

Wayne Woods -- Part time Sept 5, 2018

Brian Roedl -- Part time Sept 5, 2018

Jonathon Torbeck -- Part time Oct. 2019 full time for a couple of months now part time

Matthew Ledbetter -- Part time Sept. 2020

2004 – 100.00

2005, 2006, 2007, 2008 – 120.00

2009 – 150.00

2010 – 300.00, 150.00, 75.00, 50.00

2012 – 325.00, 100.00, 75.00, 50.00

2013 – 325.00, 150.00, 100.00, 75.00, 50.00

2014 – 325.00, 150.00, 100.00, 75.00

2015 – 325.00, 175.00, 150.00, 75.00

2016 – 325.00, 150.00, 75.00

2017 – 325.00, 150.00, 75.00

2018 – 325.00, 150.00, 75.00, 50.00

2019 – 325.00, 150.00, 75.00, 50.00