

City Board Meeting Agenda
City of St. Elmo
May 3, 2023- 6:00 p.m.
At the City Hall

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Swearing in of newly elected officials & Appointment to the vacancy in Ward I

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Mayoral Appointments

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Water Sampling Labs
- Polling Board Boat purchase
- Generators – Water Plant, Water Tower, Sewer Lift Station
- Haier Plumbing – Water Project pay request

Chairman Report of Parks, Local Improvements & Zoning, Rick Mills

- Deken Park Playground

Chairman Report of Public Safety, James D. Russell

- Ramsey donation of a police car
- Dylan Books resignation
- Personnel

Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report
- IMTA Annual Conference Effingham
- General Fund Budget
- Personnel – Raises

Communications, Petitions, Resolutions, Orders and Ordinances:

- An Ordinance Approving And Authorizing The Execution Of A TIF Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois and Dustin Duane Rhodes
- Resolution for Maintenance – 2023 Motor Fuel Tax
- National Police Week Proclamation
- Kids to Park Day Proclamation
- Poppy Day Proclamation
- National Road Yard Sale Proclamation

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
May 3, 2023- 6:00 p.m.
At the City Hall

The City Council met in regular session Wednesday, May 3, 2023 at 6:06 p.m. at the City Hall with the following City Officials present: Mayor Kimberly Baron, Alderman, Sandra Mace, Robert Wells, Fred Wagner, and Kenneth Gammon. Also present was Treasurer Mary Magnus, Clerk Kim Karnes and Chief of Police Jeremy Scruggs. Absent was James D. Russell. Newly elected Alderman Peg McKinney was present.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Fred Wagner and seconded by Kenneth Gammon to approve the April 5, 2023 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: JD Russell

Approval of Treasurer's Report

Motion #2) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the April 2023 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Bob Wells

Absent: JD Russell

**Swearing in of newly elected official Peg McKinney
& Appointment to the vacancy in Ward I**

Motion #3) Moved by Sandra Mace and seconded by Bob Wells to approve the Mayoral Appointment of JD Russell to the vacancy of Alderman Ward I.

Ayes: Sandra Mace, Kenneth Gammon, Bob Wells, Fred Wagner

Absent: JD Russell

Visitors: Mitch Hardiek with M & G Eng., Mark Hoskins with the Banner, James Engelman, Dustin Rhodes, and Officers Tristan Hunter and Kaelyb Worker. Mr. Engelman discussed the tree hitting his carport. We need to get ahold of Jason Dunaway.

Reports and Communications from the Mayor and Other City Officers:

- Mayoral Appointments

Motion #4) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the Mayoral Appointments as presented.

Ayes: Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace

Absent: JD Russell

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Water Sampling Labs

Motion #5) Moved by Sandra Mace and seconded by Bob Wells to approve hiring Illinois Environmental Protection Agency for Chemical Analysis in the amount of \$504.46 and the City of Mattoon Water Dept. for 24 Coliform samples for our Community Water Supply Testing Program for Fiscal Year 2023/2024.

Ayes: Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: JD Russell

- Polling Board Boat purchase

Motion #6) Moved by Sandra Mace and seconded by Kenneth Gammon to confirm the poll vote taken on April 19, 2023 to purchase a 1985 Jon Boat in the amount of \$2400.00.
Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney
Absent: JD Russell

- Generators – Water Plant, Water Tower, Sewer Lift Station

Motion #7) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the purchase of Generac Generators from Integrity Electric & Plumbing in the amount of \$10,069.14 for the Water Tower and in the amount of \$42,857.97 for the Sewer Lift Station.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells
Absent: JD Russell

- Haier Plumbing – Water Project pay request

Motion #8) Moved by Sandra Mace and seconded by Kenneth Gammon to accept pay request #1 for \$42,493.50 and #2 for \$43,875.00, and #3 for \$28,498.14, for a total of \$114,866.64 from Haier Plumbing & Heating, Inc. for the water line project.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner
Absent: JD Russell

Chairman Report of Parks, Local Improvements & Zoning, Rick Mills

- Deken Park Playground

Chairman Report of Public Safety, James D. Russell

- Ramsey donation of a police car-tabled
- Dylan Books resignation

Motion #9) Moved by Kenneth Gammon and seconded by Bob Wells to approve the resignation of Dylan Brooks as of April 30, 2023.

Ayes: Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace
Absent: JD Russell

- Personnel-Swearing in of Tristan Hunter as a police officer

Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report

Motion #10) Moved by Kenneth Gammon and seconded by Sandra Mace to approve the Quarterly Investment Policy Report for January, February and March 2023.

Ayes: Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon
Absent: JD Russell

- IMTA Annual Conference Effingham

Motion #11) Moved by Kenneth Gammon and seconded by Fred Wagner to approve Treasurer Mary Magnus attending the Annual Treasurer Conference on June 25 – 27, 2023 in Effingham with the city paying all fees, and mileage.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney
Absent: JD Russell

- General Fund Budget

Motion #12) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the 2023/2024 General Fund budget of \$570,000.00 plus set aside \$50,000.00 for Ordinance Violations.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells
Absent: JD Russell

- Personnel – Raises

Communications, Petitions, Resolutions, Orders and Ordinances:

- An Ordinance Approving And Authorizing The Execution Of A TIF Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois and Dustin Duane Rhodes

Motion #13) Moved by Kenneth Gammon and seconded by Fred Wagner to pass **Ordinance No. 1075, “An Ordinance Approving And Authorizing The Execution Of A TIF Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois and Dustin Duane Rhodes”**

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner
Absent: JD Russell

- Resolution for Maintenance – 2023 Motor Fuel Tax

Motion #14) Moved by Kenneth Gammon and seconded by Bob Wells to adopt **Resolution No. 2023-002, “Resolution for Maintenance of Streets and Highway by Municipality Under the Illinois Highway Code”.**

Ayes: Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace
Absent: JD Russell

- National Police Week Proclamation
- Kids to Park Day Proclamation
- Poppy Day Proclamation
- National Road Yard Sale Proclamation

Motion #15) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the Mayor signing the National Police Week Proclamation, Kids to Park Day Proclamation, Poppy Day Proclamation and National Road Yard Sale Proclamation.

Ayes: Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon
Absent: JD Russell

Unfinished Business:

New Business:

Executive Session:

Motion #16) Moved by Kenneth Gammon and seconded by Sandra Mace to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, Section 2 c (1 at 7:25 p.m. with Chief Jeremy Scruggs and Mary Magnus present.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney
Absent: JD Russell

Motion #17) Moved by Kenneth Gammon and seconded by Fred Wagner to adjourn from Executive Session at 8:03 p.m.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells
Absent: JD Russell

Motion #18) Moved by Kenneth Gammon and seconded by Bob Wells to approve pay raises as attached effected May 7, 2023.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner
Absent: JD Russell

Adjourn or Recess:

Motion #19) Moved by Kenneth Gammon and seconded by Fred Wagner to adjourn the meeting at 8:05 p.m.

Ayes: Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace

Absent: JD Russell

Kim Karnes, City Clerk

EMPLOYEE'S WAGES

	4/30/23 HOURLY RATE	Raises
PUBLIC WORKS		
CARAWAY	\$20.00	21.00
PORTER	\$20.00	21.00
MAYES	\$18.00	19.00
POLICE		
Chief Scruggs	\$38.50	41.50
Worker	\$19.00	22.00
Manuel	\$19.00	22.00
Hunter	\$16.00	20.00
Beck	\$18.00	
OFFICE		
MAGNUS	\$22.22	23.50
BESHEARS	\$17.00	18.00