

**City Board Meeting Agenda
City of St. Elmo
February 7, 2018 - 6:00 p.m.
At the City Hall**

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Grant Information
- M & G Project Authorizations Request for Qualifications (RFQ) for engineering service

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Purchase water line from EJ Water
- Gateway – Generator Maintenance Repair

Chairman Report of Parks, Local Improvements & Zoning, David Watkins

Chairman Report of Public Safety, Allen Nevergall

- Confirm poll vote taken Police Radio
- Install Awning Bid
- Resignation of Kyle Cook

Chairman Report of Finance, Dylan Myers

- Investment Policy Quarterly Report
- Audit Proposals
- Finance Meeting

Communications, Petitions, Resolutions, Orders and Ordinances:

- Resolution approving an intergovernmental agreement between the County of Fayette and the City of St. Elmo (Animal Control)
- An Ordinance establishing an administrative procedure for addressing and determining claims under PSEBA

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

**City Board Meeting Minutes
City of St. Elmo
February 7, 2018 - 6:00 p.m.
At the City Hall**

The City Council met in regular session Wednesday, February 7, 2018 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Allen Nevergall, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers and David Watkins. Also present was City Clerk Rebecca Werner, Treasurer Mary Magnus, and Chief Brock Rich.

Sales Tax received in January was \$10,209.38
State Income Tax received in January was \$13,950.85
Motor Fuel Tax received in January was \$3,150.96

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the January 3, 2018 Board Meeting minutes and the January 17, 2018 Special Board Meeting Minutes.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers

Approval of Treasurer's Report

Motion #2) Moved by Dylan Myers and seconded by Rick Mills to approve the January 2018 Treasurer's Report as presented totaling \$214,317.31. \$33,970.99 in General Fund; \$0.00 in Audit Fund; \$1,122.68 in Social Security Fund; \$114,911.37 in Sewer Fund; \$4,726.20 in Garbage Disposal Fund; \$686.62 in Equipment Fund \$56,278.62 in Water Distribution Fund; \$0.00 in Motor Fuel Fund; \$0.00 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$0.00 in Hotel/Motel Fund; \$2,620.73 in Special Tax Allocation Fund TIF I; \$0.00 in Special Tax Allocation Fund TIF II; \$0.00 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers, Allen Nevergall

Visitors: Nick Burrus Milano & Grunloh Eng, Mark Hoskins Banner, Larry Halleman Deputy Sheriff, Chris Smith Sheriff, Josh Morrison States Attorney

Reports and Communications from the Mayor and Other City Officers:

- Grant Information
- M & G Project Authorizations Request for Qualifications (RFQ) for engineering service

Motion #3) Moved by Dylan Myers and seconded by Sandra Mace to approve Milano & Grunloh Engineering for project apple.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers, Allen Nevergall, David Watkins

Motion #4) Moved by Sandra Mace and seconded by Rick Mills to approve the project authorization from Milano & Grunloh Engineers, LLC for the design of a 250,000 gallon ground storage tank with an estimate cost of \$20,000.00.

Ayes: Kenneth Gammon, Rick Mills, Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Purchase water line from EJ Water

Motion #5) Moved by Sandra Mace and seconded by Dylan Myers to approve purchasing the water line south of town from E J Water in the amount up to \$16,825.00.

Ayes: Rick Mills, Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

- Gateway – Generator Maintenance Repair

Motion #6) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the generator maintenance repair proposal from Gateway Industrial Power, Inc. in the amount of \$1872.26 for control & switch repair.

Ayes: Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

Chairman Report of Parks, Local Improvements & Zoning, David Watkins

Chairman Report of Public Safety, Allen Nevergall

- Confirm poll vote taken Police Radio

Motion #7) Moved by Allen Nevergall and seconded by Dylan Myers to confirm poll vote taken on January 17, 2018 to purchase new radio from GTSI in the amount of \$1592.50 for the 2016 police car.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers

- Install Awning Bid

Motion #8) Moved by Allen Nevergall and seconded by Rick Mills to accept the bid from Durbin Construction in the amount of \$480.00 to install the awning at the Police Station.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers, Allen Nevergall

- Resignation of Kyle Cook

Motion #9) Moved by Allen Nevergall and seconded by Dylan Myers to accept Kyle Cook resignation effective January 29, 2018.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers, Allen Nevergall, David Watkins

Chairman Report of Finance, Dylan Myers

- Investment Policy Quarterly Report

Motion #10) Moved by Dylan Myers and seconded by Allen Nevergall to approve the Investment Policy Quarterly Report for October, November & December 2017.

Ayes: Kenneth Gammon, Rick Mills, Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace

- Audit Proposals

Motion #11) Moved by Dylan Myers and seconded by Sandra Mace to approve hiring Kemper for the audit of fiscal years 2018 in the amount up to \$9,250.00 & 2019 in the amount up to \$9,400.00.

Ayes: Rick Mills, Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

- Finance Meeting -- February 26th 6 pm

Communications, Petitions, Resolutions, Orders and Ordinances:

- Resolution approving an intergovernmental agreement between the County of Fayette and the City of St. Elmo (Animal Control)

Motion #12) Moved by Sandra Mace and seconded by Allen Nevergall to adopt **Resolution No. 2018-002, Resolution approving an intergovernmental agreement between the County of Fayette and the City of St. Elmo (Animal Control)**

Ayes: Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

- An Ordinance establishing an administrative procedure for addressing and determining claims under PSEBA

Motion #13) Moved by Allen Nevergall and seconded by Kenneth Gammon to pass **Ordinance No. 1002, An Ordinance establishing an administrative procedure for addressing and determining claims under PSEBA**

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

Motion #14) Moved by Dylan Myers and seconded by David Watkins to adjourn the meeting at 6:42 p.m.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers

Rebecca Werner, City Clerk

**THE CITY OF ST. ELMO
HAS CALLED A
SPECIAL CITY BOARD MEETING
FOR FEBRUARY 26, 2018
AT 5:30 P.M.
AT THE CITY HALL
TO DISCUSS THE
PROJECT APPLE –
COMMITMENT OF FUNDS,
LOAN(S) & ENGINEERING**

SPECIAL BOARD MEETING AGENDA

City of St. Elmo

February 26, 2018 - 5:30 P.M

At the City Hall

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Visitors

New Business

Support & Commitment of Funds

- Resolution Of Support and Commitment of Funds

Loan(s)

- Approval of Loan(s)

Milano & Grunloh Engineers Project Authorizations Requests

- Design for 250,000 gallon ground storage tank with alternates & water mains
- Construction Inspection 250,000 gallon ground storage tank with alternates & water mains
- Design & bid documents – Street project
- Construction Inspection – Street project

Adjourn

SPECIAL BOARD MEETING MINUTES

City of St. Elmo

February 26, 2018 - 5:30 P.M

At the City Hall

The City Council met in special session Monday, February 26, 2018 at 5:36 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Allen Nevergall, Sandra Mace, Kenneth Gammon, Dylan Myers, and David Watkins. Also present was City Clerk Rebecca Werner and Treasurer Mary Magnus. Absent Alderman Rick Mills

Pledge of Allegiance

Visitors- Mark Hoskins, Bridget Watkins

New Business

Support & Commitment of Funds

- Resolution Of Support and Commitment of Funds

Motion #1) Moved by Dylan Myers and seconded by Kenneth Gammon to approve **Resolution No. 2018-003, Resolution in Support of infrastructure Development Agreement.**

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Dylan Myers

Absent: Rick Mills

Loan(s)

- Approval of Loan(s)

Motion #2) Moved by Sandra Mace and seconded by Dylan Myers to approve a loan from Dieterich Bank up to \$500,000 to develop infrastructure for the new warehouse on Brewbaker Drive.

Ayes David Watkins, Sandra Mace, Kenneth Gammon, Dylan Myers, Allen Nevergall

Absent: Rick Mills

Milano & Grunloh Engineers Project Authorizations Requests

- Design for 250,000 gallon ground storage tank with alternates & water mains

Motion #3) Moved by Dylan Myers and seconded by Sandra Mace to approve the project authorization from Milano & Grunloh Engineers, LLC for the design of a 250,000 gallon ground storage tank with an estimate cost of \$32,000.00

Ayes: Kenneth Gammon, Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace

Absent: Rick Mills

- Construction Inspection 250,000 gallon ground storage tank with alternates & water mains

Motion #4) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the project authorization from Milano & Grunloh Engineers, LLC for the Construction Inspection 250,000 gallon ground storage tank with alternates & water mains with an estimate cost of \$32,000.00

Ayes: Kenneth Gammon, Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace

Absent: Rick Mills

- Design & bid documents – Street project

Motion #5) Moved by Dylan Myers and seconded by Sandra Mace to approve the project authorization from Milano & Grunloh Engineers, LLC for the Design & bid documents – Street project with an estimate cost of \$81,000.00

Ayes: Dylan Myers, Allen Nevergall, David Watkins, Sandra Mace Kenneth Gammon

Absent: Rick Mills

- Construction Inspection – Street project

Motion #6) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the project authorization from Milano & Grunloh Engineers, LLC for the Construction Inspection – Street project with an estimate cost of \$81,000.00

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Dylan Myers

Absent: Rick Mills

Adjourn

Motion #7) Moved by Dylan Myers and seconded by Sandra Mace to adjourn the Special meeting at 5:56 p.m.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Dylan Myers

Absent: Rick Mills

Rebecca Werner, City Clerk