

**City Board Meeting Meetings  
City of St. Elmo  
September 3, 2025 6:00 p.m.  
At the Magnus Conference Hall**

The City Council met in regular session Wednesday, August 6, 2025 at 6:00 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Rita Davis, Peg McKinney, Fred Wagner, JD Russell, Danielle Fontaine and Kenneth Gammon. Also present was Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter, Treasurer, Michelle Oldfield and Clerk, Loretta Cameron.

**Pledge of Allegiance**

**Approval of Board Minutes**

Motion #1) Moved by JD Russell and seconded by Fred Wagner to approve the August 6, 2025 Board Meeting minutes.

**Approval of Treasurer's Report**

Motion #2) Moved by JD Russell and seconded by Rita Davis to approve the August 2025 Treasurer's Report and to pay the bills.

**Visitors:** Isaac from Vandalia Radio Station, William Baron, Kim's son, Hunter, Rita's grandson, Logan and Bear St. Pierre from the wrestling Zero One USA.

**Reports and Communications from the Mayor and Other City Officers:**

- IML Conference Attendance

Motion #3) Moved by Rita Davis and seconded by Danielle Fontaine to approve Mayor Baron to attend the 2025 IML Conference in Chicago on September 18-20, 2025 with the city paying her expenses. No one else is attending the conference so Kim will go by herself and find a motel for herself.

- Theatre Lease - Logan and Bear St. Pierre talked to the board about leasing the St. Elmo theatre for their wrestling.
- Jeni Haslett's sale of Main Street Property is for sale for \$25,000,

**Reports of Standing Committees:**

**Chairman Report of Public Safety, James D. Russell**

- Ballistic Vests

Motion #4) Moved by JD Russell and seconded by Danielle Fontaine to approve the quote from RMA Armament for ballistic vests in the amount of \$1,500. These ballistic vests are rifle resistant.

- Jacoby Manuel resignation

Motion #5) Moved by JD Russell and seconded by Ken Gammon to accept the resignation of Jacoby Manuel as a St. Elmo Police Officer effective August 19, 2025.

- Part-Time Officer

Motion #6) Moved by JD Russell and seconded by Rita Davis to pay all part-time officers \$20.00 per hour.

- Intergovernmental Cooperation Agreement for Police Services between the City of St. Elmo, Illinois and the Village of Brownstown, Illinois and Lease Addendum to Intergovernmental Agreement between the City of St. Elmo, Illinois and the Village of Brownstown, Illinois.

Motion #7) Moved by JD Russell and seconded by Ken Gammon to approve the Intergovernmental Cooperation Agreement for Police Services between the City of St. Elmo, Illinois and the Village of Brownstown, Illinois and Lease Addendum to Intergovernmental Agreement between the City of St. Elmo, Illinois and the Village of Brownstown, Illinois.

- Ramsey Police Agreement
- Jeremy Pope raise

Motion #8) Moved by JD Russell and seconded by Rita Davis to approve Jeremy Pope pay raise to \$24.00.

Chairman Report of Finance, Kenneth Gammon

- Mary's Pay
- Hire Mary part-time as needed per Michelle.

Motion #9) Moved by Ken Gammon and seconded by Fred Wagner to change the pay rate of Mary Magnus as a part-time consultant at the rate of \$30.00/hour.

- LOCIS 8 Training cost

Motion #10) Moved by Ken Gammon and seconded by Rita Davis to accept Quote from LOCIS for upgrading to Locis 8 System software in the amount of \$4000.00 plus travel time. Travel is \$60.00/hour from Joliet, 6 hours a day times 4 days of travel.

Chairman Report of Public Works, Peg McKinney

- Salt shed Bids

Motion #11) Moved by Ken Gammon and seconded by Danielle Fontaine to accept bids from Brickyard Builders for the repair of Salt Shed in the amount of \$10,600.00.

- Tree Bids

Motion #12) Moved by Peg Mckinney and seconded by Rita Davis to accept bids from Buff's for Tree Removal in the amount of \$12,050.

Chairman Report of Parks, Local Improvements & Zoning, Danielle Fontaine

- Clean up days in October

Motion #13) Moved by Fred Wagner and seconded by Danielle Fontaine to set cleanup day for October 20.

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- Ordinance for "The Refinery"

Motion #14) Moved by Fred Wagner and seconded by Danielle Fontaine to approve  
**"Ordinance 1110 Authorizing the lease of City owned Property"**

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

Motion #15) Moved by Fred Wagner and seconded by Rita Davis to adjourn the meeting at  
7:55 p.m.

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Loretta Cameron, City Clerk

