

**City Board Meeting Agenda**  
**City of St. Elmo**  
**May 1, 2024 - 6:00 p.m.**  
**At the Magnus Conference Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

**Reports and Communications from the Mayor and Other City Officers:**

- Mayoral Appointments

**Reports of Standing Committees:**

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Liquor Ordinance

Chairman Report of Public Safety, James D. Russell

- Hiring NIBRS contract employee
- Laptop
- Texting app

Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report
- General Fund Budget
- Personnel – Raises

Chairman Report of Public Works, Peg McKinney

- Fayette County – Road
- MFT Bids

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Approving and Authorizing the Execution of a TIF Redevelopment Agreement by and between The City of St. Elmo, Fayette County, Illinois and Brickyard Builders, LLC.
- Kids to Park Day Proclamation
- Poppy Day Proclamation
- National Police Week Proclamation

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**May 1, 2024 - 6:00 p.m.**  
**At the Magnus Conference Hall**

The City Council met in regular session Wednesday, May 1, 2024 at 6:00 p.m. at the Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Sandra Mace, Fred Wagner, Peg McKinney, Robert Wells, and Kenneth Gammon. Absent was JD Russell. Also present was Treasurer Mary Magnus, Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter and Clerk Kim Karnes.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the April 3, 2024 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Absent: JD Russell

Approval of Treasurer's Report

Motion #2) Moved by Sandra Mace and seconded by Fred Wagner to approve the April 2024 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells

Absent: JD Russell

Visitors: Stefanie Putnam, Mark Hoskins with the Banner, Terry Hodapp, Cheyenne Brown

Stefanie is going to do the Summer Lunch Program this year on Mondays, Wednesdays, and Fridays. Last year the number of lunches passed out was approximately 60 to 90 and she is hoping to have that many again this year. Lunches will be passed out at the bakery or the patio. She would like to know if the city would be willing to donate toward the Summer Lunch Program.

Cheyenne would like to clean Snickers monument on a regular basis and maintain the planter and area around it. She has witnessed people defecating on the monument, and people allowing their animals to defecate on it as well. The City may be able to move a camera or add a camera to cover that area with surveillance.

Terry has been trying to meet with each person that has an ordinance violation face to face, and he stressed a need to be diligent and follow up with each individual. He has also been trying to monitor those who have been mowing their grass into the streets. He is coming up with a tire clean up, to help community members to dispose of unwanted tires on their properties.

**Reports and Communications from the Mayor and Other City Officers:**

- Mayoral Appointments

Motion #3) Moved by Kenneth Gammon and seconded by Bob Wells to approve the Mayoral Appointments as presented.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner

Absent: JD Russell

## **Reports of Standing Committees:**

### Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Liquor Ordinance

### Chairman Report of Public Safety, James D. Russell

- Hiring NIBRS contract employee

Motion #4) Moved by Kenneth Gammon and seconded by Fred Wagner to hire Alexandra Winters for employment as contract for \$25.00 per hour for not more than 25 hours.

Ayes: Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace

Absent: JD Russell

- Laptop

Motion #5) Moved by Fred Wagner and seconded by Kenneth Gammon to approve funds to buy a laptop not to exceed \$2,000.

Ayes: Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: JD Russell

- Texting app

Motion #6) Moved by Kenneth Gammon and seconded by Fred Wagner to approve purchasing Text my Gov. for \$5,000 for two years.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Absent: JD Russell

### Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report

Motion #7) Moved by Kenneth Gammon and seconded by Sandra Mace to approve the Quarterly Investment Policy Report for January, February and March 2024.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells

Absent: JD Russell

- General Fund Budget

Motion #8) Moved by Kenneth Gammon and seconded by Sandra Mace to approve the 2024/2025 General Fund budget of \$600,000.00 plus set aside \$50,000.00 for Ordinance Violations.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner

Absent: JD Russell

- Personnel – Raises

### Chairman Report of Public Works, Peg McKinney

- Fayette County – Road

Motion #9) Moved by Peg McKinney and seconded by Bob Wells to decline the offer of the county road from Fayette County.

Ayes: Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace

Absent: JD Russell

- MFT Bids

Motion #10) Moved by Peg McKinney and seconded by Kenneth Gammon to accept bids from Beelman Logistics for Aggregate CA-6 in the amount of \$19.73 per ton; for Aggregate 1" crushed stone) in the amount of \$25.33 per ton and Seal Coat Aggregate CM-16 in the amount of \$25.48 per ton; Larry Heuerman for Materials Seal Coat RS-2 in the amount of \$3.50 per gallon and Load, Weigh, Spread and Roll Seal Coat Aggregate CM-16 in the amount of \$16.00 per ton; Bradford Supply for pipe culverts in the amount

of \$6,361.05; Progressive Chemical for signs and post in the amount of \$872.50 for calendar year 2024 MFT projects.

Ayes: Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon  
Absent: JD Russell

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Approving and Authorizing the Execution of a TIF Redevelopment Agreement by and between The City of St. Elmo, Fayette County, Illinois and Brickyard Builders, LLC.

Motion #11) Moved by Sandra Mace and seconded by Fred Wagner to pass **Ordinance No. 1086, "An Ordinance Approving and Authorizing the Execution of a TIF Redevelopment Agreement by and between The City of St. Elmo, Fayette County, Illinois and Brickyard Builders, LLC."**

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon  
Abstain: Peg McKinney  
Absent: JD Russell

- Kids to Park Day Proclamation
- Poppy Day Proclamation
- National Police Week Proclamation

Motion #12) Moved by Sandra Mace and seconded by Fred Wagner to approve the Mayor signing the National Police Week Proclamation, Kids to Park Day Proclamation, Poppy Day Proclamation.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells  
Absent JD Russell

**Unfinished Business:**

**New Business:**

**Executive Session:**

Motion #13) Moved by Fred Wagner and seconded by Kenneth Gammon to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, Section 2 c (1 7:24 p.m. with Mary Magnus present.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner  
Absent: JD Russell

Motion #14) Moved by Kenneth Gammon and seconded by Bob Wells to adjourn from Executive Session at 7:50 p.m.

Ayes: Kenneth Gammon, Peg McKinney, Bob Wells, Fred Wagner, Sandra Mace  
Absent: JD Russell

Motion #15) Moved by Kenneth Gammon and seconded by Fred Wagner to approve pay raises as attached effected May 5, 2024.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon  
Nays: Peg McKinney, Bob Wells  
Absent: JD Russell

**Adjourn or Recess:**

Motion #16) Moved by Kenneth Gammon and seconded by Fred Wagner to adjourn the meeting at 7:51 p.m.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Absent: JD Russell

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Kim Karnes, City Clerk

**EMPLOYEE'S WAGES**

	Raises Effective May 5, 2024	
<b>PUBLIC WORKS</b>		
LEDBETTER	32.00	per hour
PORTER	23.00	per hour
MAYES	23.00	per hour
<b>POLICE</b>		
Chief Scruggs	45.50	per hour
Worker	23.00	per hour
Manuel	23.00	per hour
Hunter	23.00	per hour
Pope	20.00	per hour
Beck		
<b>OFFICE</b>		
MAGNUS	32.00	per hour
BESHEARS	20.00	per hour