

**City Board Meeting Agenda**  
**City of St. Elmo**  
**July 1, 2020 - 6:00 p.m.**  
**At the American Legion**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

**Reports and Communications from the Mayor and Other City Officers:**

- Phase 2 Water Main Replacement Grant
- Rita Davis resignation from the zoning board

**Reports of Standing Committees:**

Chairman Report of Finance, Rick Mills

Chairman Report of Public Works, Sandra Mace

- EPA – Annual NPDES Fee

Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

- Intergovernmental Agreement between St. Elmo Community Unit School District No. 202 and The City of St. Elmo

Chairman Report of Public Safety, Rick Mills

- Repair or demolish property at 111 S. Pine St. Joe Richardson

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- Appropriation Ordinance

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**July 1, 2020 - 6:00 p.m.**  
**At the American Legion**

The City Council met in regular session Wednesday, July 1, 2020 at 6:00 p.m. at the American Legion with the following City Officials present: Mayor Ernie Myers, Alderman Kenneth Gammon, Rick Mills, Robert Wells, and Sandra Mace. Alderman Jordan Mahon arrived a couple minutes late. Also present was Clerk Rebecca Werner, Treasurer Mary Magnus, and Chief Brock Rich. Alderman James Russell was absent.

Sales Tax received in June was \$10,454.67  
State Income Tax received in June was \$8,905.27  
State Use Tax received in June was \$4,509.15  
Motor Fuel Tax received in June was \$3,348.70

**Pledge of Allegiance**

**Approval of Board Minutes**

Motion #1) Moved by Rick Mills and seconded by Kenneth Gammon to approve the June 3, 2020 Board Meeting minutes.

Ayes: Bob Wells, Sandra Mace, Kenneth Gammon, Rick Mills

Absent: Jordan Mahon, JD Russell

**Approval of Treasurer's Report**

Motion #2) Moved by Rick Mills and seconded by Sandra Mace to approve the June 2020 Treasurer's Report as presented totaling \$185,471.97. \$40,197.27 in General Fund; \$0.00 in Audit Fund; \$1,434.89 in Social Security Fund; \$12,113.92 in Sewer Fund; \$5,021.05 in Garbage Disposal Fund; \$2,164.47 in Equipment Fund \$113,180.30 in Water Distribution Fund; \$363.75 in Motor Fuel Fund; \$10,771.32 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$225.00 in Hotel/Motel Fund; \$0.00 in Special Tax Allocation Fund TIF I; \$0.00 in Special Tax Allocation Fund TIF II; \$0.00 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Bob Wells

Absent: Jordan Mahon, JD Russell

Visitors: St. Elmo Banner – Shelby Niehaus

**Reports and Communications from the Mayor and Other City Officers:**

- Phase 2 Water Main Replacement Grant (\$550,000 Grant & \$30,000 Adm. can come out of the grant. The City will responsible for Eng. Fee \$100,000.

Motion #3) Moved by Sandra Mace and seconded by Bob Wells to approve the project authorization from Milano & Grunloh Engineers, LLC for the Phase 2 Water Main Replacement Grant.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Bob Wells, Jordan Mahon

Absent: JD Russell

- Rita Davis resignation from the zoning board

Motion #4) Moved by Rick Mills and seconded by Jordan Mahon to approve the resignation of Rita Davis from the Zoning Board.

Ayes: Kenneth Gammon, Rick Mills, Bob Wells, Jordan Mahon, Sandra Mace

Absent: JD Russell

Ernie is also looking into at sewer project grant for \$550,000.

**Reports of Standing Committees:**

Chairman Report of Finance, Rick Mills

Chairman Report of Public Works, Sandra Mace

- EPA – Annual NPDES Fee

Motion #5) Moved by Sandra Mace and seconded by Kenneth Gammon to pay the Annual NPDES permit fee in the amount of \$2,500.00.

Ayes: Rick Mills, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon,

Absent: JD Russell

Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

- Intergovernmental Agreement between St. Elmo Community Unit School District No. 202 and The City of St. Elmo

Motion #6) Moved by Sandra Mace and seconded by Kenneth Gammon to approve Mayor Myers signing an Intergovernmental Agreement between St. Elmo Community Unit School District No. 202 and The City of St. Elmo after it has been review by our attorney and changes made.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

Absent: JD Russell

Chairman Report of Public Safety, Rick Mills

- Repair or demolish property at 111 S. Pine St. Joe Richardson

Working with Joe on this.

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- Appropriation Ordinance

Motion #7) Moved by Rick Mills and seconded by Kenneth Gammon to approve “**ORDINANCE NO. 1039 “Annual Appropriation Ordinance”**” for fiscal year beginning May 1, 2020 and ending April 30, 2021.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, Bob Wells

Absent: JD Russell

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

Motion #8) Moved by Kenneth Gammon and seconded by Rick Mills to adjourn the meeting at 6:40 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Bob Wells, Jordan Mahon

Absent: JD Russell

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Rebecca Werner, City Clerk

**THE CITY OF ST. ELMO  
HAS CALLED A  
SPECIAL CITY BOARD MEETING  
FOR JULY 15, 2020  
AT 5:30 P.M.  
AT THE AMERICAN LEGION  
TO DISCUSS PERSONNEL  
ACCEPTING RESIGNATION &  
HIRING A POLICE OFFICER**

**SPECIAL BOARD MEETING AGENDA**

**City of St. Elmo**

**July 15, 2020 – 5:30 P.M**

**At the American Legion**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Visitors

New Business

- Personnel
  - Resignation Collin Gardner
  - Hiring a Police Officer

Executive Session

Adjourn

# SPECIAL BOARD MEETING MINUTES

City of St. Elmo

July 15, 2020 – 5:30 P.M

At the American Legion

The City Council met in Special session Wednesday, July 15, 2020 at 5:30 p.m. at the American Legion with the following City Officials present: Mayor Ernie Myers, Alderman Kenneth Gammon, Rick Mills, Robert Wells, Sandra Mace, James Russell and Jordan Mahon. Also present was Clerk Rebecca Werner, and Chief Brock Rich.

Pledge of Allegiance

Visitors

New Business

- Personnel
  - Resignation Collin Gardner

Motion #1) Moved by Rick Mills and seconded by JD Russell to accept Collin Gardner resignation as Full time Police Officer.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

- Hiring a Police Officer

Executive Session: Personnel in accordance with the Open Meetings Act, Section 2 c (1

Motion #2) Moved by Rick Mills and seconded by Kenneth Gammon to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, Section 2 c (1) at 5:36 p.m. with Chief Rich present.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Motion #3) Moved by Rick Mills and seconded by Kenneth Gammon to adjourn from Executive Session at 5:50 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

Motion #4) Moved by Rick Mills and seconded by JD Russell to approve hiring Jonathon Torbeck as Full-Time Police Officer at the rate of \$18.00 per hour with 6 month probation than will move up to \$18.25.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace

Adjourn

Motion #5) Moved by Rick Mills and seconded by Kenneth Gammon to adjourn the special meeting at 5:52 p.m.

Ayes: Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon

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Rebecca Werner, City Clerk