

**City Board Meeting Agenda**  
**City of St. Elmo**  
**August 1, 2018 - 6:00 p.m.**  
**At the City Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors: Auditor

**Reports and Communications from the Mayor and Other City Officers:**

- Citizen of the Year
- Repair or demolish property on Ash St. & 3<sup>rd</sup> St.

**Reports of Standing Committees:**

Chairman Report of Finance, Rick Mills

- Audit
- Quarterly Investment Policy Report
- Personnel Policy

Chairman Report of Public Works, Sandra Mace

- Purchase Fire Hydrants

Chairman Report of Parks, Local Improvements & Zoning, David Watkins

Chairman Report of Public Safety, Allen Nevergall

- Confirm poll vote taken to repair the 2013 Ford police car
- Personnel
- Full Time Officer Nevergall pay increase
- Part Time Officers wages

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- Ordinance providing for the regulation of and application for small wireless facilities

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**August 1, 2018 - 6:00 p.m.**  
**At the City Hall**

The City Council met in regular session Wednesday August 1, 2018 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Sandra Mace, Kenneth Gammon, Allen Nevergall, Rick Mills and David Watkins. Also present was City Clerk Rebecca Werner, Treasurer Mary Magnus, and Chief Brock Rich.

Sales Tax received in July was \$11,948.99  
State Income Tax received in July was \$15,160.40  
Motor Fuel Tax received in July was \$2,754.27

**Approval of Board Minutes**

Motion #1) Moved by Sandra Mace and seconded by Rick Mills to approve the July 5, 2018 Board Meeting minutes.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

**Approval of Treasurer's Report**

Motion #2) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the July 2018 Treasurer's Report as presented totaling \$131,044.20 \$46,971.83 in General Fund; \$5,500.00 in Audit Fund; \$1,297.96 in Social Security Fund; \$16,905.03 in Sewer Fund; \$4,974.10 in Garbage Disposal Fund; \$1,869.33 in Equipment Fund \$48,505.59 in Water Distribution Fund; \$2,469.51 in Motor Fuel Fund; \$1,653.60 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$0.00 in Hotel/Motel Fund; \$897.25 in Special Tax Allocation Fund TIF I; \$0.00 in Special Tax Allocation Fund TIF II; \$0.00 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

Visitors: Amber and Jason Shinn, Kim Waltrip, Heather Beard, Kemper CPA Group, Shelby Neihaus, St. Elmo Banner

**Amber & Jason Shinn** wants and extension to work on the church. They will make it structural sound by knocking down to 6 rows from the foundations.

**Kim Waltrip** talking about Labor Day at the park. Wanting to know if we can shut down 3<sup>rd</sup> St. and Ash St. for the Bingo Tent, and Picnic tables and bleachers if we can get some brought in.

**Heather Beard**, Kemper CPA Group presented the audit and TIF audit for FY 2018. She told the board that the city was in great shape.

**Reports and Communications from the Mayor and Other City Officers:**

- Citizen of the Year -- Sandra Mace will be in charge this year.
- Repair or demolish property on Ash St. & 3<sup>rd</sup> St.

Motion #3) Moved by David Watkins and seconded by Allen Nevergall to extend the notice to repair or demolish for property of Ash and 3<sup>rd</sup> until Sept. 5<sup>th</sup>.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins,

**Reports of Standing Committees:**

Chairman Report of Finance, Rick Mills

- Audit

Motion #4) Moved by Rick Mills and seconded by David Watkins to approve the FY 17 - 18 Audit Reports.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

- Quarterly Investment Policy Report

Motion #5) Moved by Rick Mills and seconded by David Watkins to approve the Quarterly Investment Policy Report for April, May and June 2018.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

- Personnel Policy

Motion #6) Moved by Rick Mills and seconded by Sandra Mace to amend the personnel policy under Sick Leave and Holidays as attached.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

#### Chairman Report of Public Works, Sandra Mace

- Purchase Fire Hydrants

Motion #7) Moved by Sandra Mace and seconded by Kenneth Gammon to accept the bid from L & J Municipal Supply to purchase fire hydrants in the amount of \$16,011.99.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

#### Chairman Report of Parks, Local Improvements & Zoning, David Watkins

Deken park concession stand new roof is now complete and we got a new small refrigerator. Still working on Welcome sign and walking trail will be sealed in Aug.

#### Chairman Report of Public Safety, Allen Nevergall

- Confirm poll vote taken to repair the 2013 Ford police car

Motion #8) Moved by Allen Nevergall and seconded by David Watkins to confirm poll vote taken on July 11, 2018 to repair the 2013 Ford police car in the amount \$746.38 from Sperry Service.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

- Personnel
- Full Time Officer Nevergall pay increase
- Part Time Officers wages

#### **Communications, Petitions, Resolutions, Orders and Ordinances:**

- Ordinance providing for the regulation of and application for small wireless facilities

Motion #9) Moved by Sandra Mace and seconded by David Watkins to pass **Ordinance No. 1013, "Ordinance providing for the regulation of and application for small wireless facilities"**

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

#### **Unfinished Business:**

#### **New Business:**

**Executive Session: Executive Session:** Personnel in accordance with the Open Meetings Act, Section 2 c (1)

Motion #10) Moved by Allen Nevergall and seconded by David Watkins to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, Section 2 c (1) at 7:16 p.m. with Mary Magnus and Chief Rich present.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

Motion #11) Moved by Allen Nevergall and seconded by David Watkins to adjourn from Executive Session at 7:36 p.m.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

Motion #12) Moved by Allen Nevergall and seconded by David Watkins to approve a pay increase of 25 cents per hour for Officer Nevergall becoming a certified full time officer effective July1, 2018.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

Motion #13) Moved by Allen Nevergall and seconded by David Watkins to approve part time officers with 3 years of experience with one department a pay rate of \$17.00 per hour effective August 5, 2018.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

Motion #14) Moved by Allen Nevergall and seconded by David Watkins to approve a pay increase for Jeremy Kyle's and Dan Beck's wages to \$17.00 per hour effective August 5<sup>th</sup> 2018

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

**Adjourn or Recess:**

Motion #15) Moved by Kenneth Gammon and seconded by Allen Nevergall to adjourn the meeting at 7:45 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

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Rebecca Werner, City Clerk