

**City Board Meeting Agenda
City of St. Elmo
December 3, 2025 6:00 p.m.
At the Magnus Conference Hall**

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Hiring New lawyer
- 2026 Annual Board Meetings Calendar

Reports of Standing Committees:

Chairman Report of Finance, Kenneth Gammon

- Copier for Office
- Quarterly Investment Report

Chairman Report of Public Safety, James D. Russell

- Hiring Tristan Overig as Full-Time Police Officer
- Window Tinting for Police Station

Chairman Report of Public Works, Peg McKinney

Chairman Report of Parks, Local Improvements & Zoning, Danielle Fontaine

Communications, Petitions, Resolutions, Orders and Ordinances:

- Tax Levy Ordinance
- Amending the Zoning Ordinance to include Cottage Dwelling
- An Ordinance Approving And Authorizing The Execution Of A TIF Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois And The Refinery Academy

Unfinished Business:

Executive Session:

Adjourn or Recess:

**City Board Meeting Minutes
City of St. Elmo
December 3, 2025 - 6:00 p.m.
At the Magnus Conference Hall**

The City Council met in regular session Wednesday, December 3, 2025 at 6:00 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Rita Davis, Fred Wagner, JD Russell, Danielle Fontaine, Peg McKinney and Kenneth Gammon, City Clerk, Loretta Cameron

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Visitors: Isaac Isringhauser from Vandalia Radio, Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter. Sergeant Chris Carpenter, Braden Baucuum Tristan Overvig, and Mitch from Milano and Grunloh.

Reports and Communications from the Mayor and Other City Officers;

Motion #1) Moved by Kim Baron and seconded by Danielle Fontaine to approve the November 5, 2025 Board Meeting minutes.

Ayes: Danielle Fontaine, Fred Wagner, Rita Davis, Kenneth Gammon, JD Russell and Peg McKinney.

Approval of Treasurer's Report

Motion #2) Moved by Kenneth Gammon and seconded by Rita Davis to approve the November 2025 Treasurer's Report and to pay the bills.

Ayes: Danielle Fontaine, Fred Wagner, Rita Davis, Kenneth Gammon, JD Russell and Peg McKinney

Reports and Communications from the Mayor and Other City Officers:

Motion #3) Moved by Fred Wagner and seconded by Peg McKinney to hire Taylor Low Offices as the city lawyer. Rick Day is retiring at the end of the year. Ayes Danielle Fontaine, Fred Wagner, Rita Davis, Kenneth Gammon, JD Russell and Peg McKinney.

Reports of Standing Committees:

Chairman Report of Finance. Kenneth Gammon

Motion #4) Moved by JD Russell and seconded by Danielle Fontaine to purchase a new printer for the office in the amount of \$5,855.00 or lease in the amount of \$216.60 per month for 60 months. Ayes: Danielle Fontaine, Fred Wagner, Rita Davis, Kenneth Gammon and JD Russell.

Quarterly Investment Report

Motions #5) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the Quarterly Investment Policy Report for July, August and September 2025,

Ayes: Danielle Fontaine, Fred Wagner, Rita Davis and Kenneth Gammon.

Motion #6) Moved by JD Russell and seconded by Fred Wagner to approve the hiring of Tristan Overvig AS A Full-Time Police Officer in the account of \$21.25 per hour.

Windows Tinting for Police Station..

Motion#?) Moved by JD Russell and seconded by Danielle Fontaine to approve the purchase of window tinting for the police station from Eby Graphic and on-site installation in the amount of \$566.37: •

Communications, Petitions, Resolutions Orden and Ordinances:

Tax Levy Ordinance

Amending the Zoning Ordinance to include Cottage Dwelling

Motion #8) Moved by James. Russell and seconded by Rita Davis to approve Ordinance No. 1116

Amending the Zoning Ordinance to include Cottage Dwelling, 400 square ft. on ground, 500-1000 square ft. living space.

Motion #9) Moved by James Russell and seconded by Fred Wagner to pass Ordinance No 1117,

"An Ordinance Approving and Authorizing the Execution of a TIF District Redevelopment Agreement by and between City of St Elmo, Illinois and the Refinery Academy"

Ayes: Kim Baron, Fred Wagner, Rita Davis and Kenneth Gammon,

Motion#10) Moved by ID Russell and seconded by Kenneth Gammon to adjourn the meeting at 7:00p.m.

Loretta Cameron, City Clerk
