

St. Elmo Business Association  
411 N. Main St., St. Elmo, IL 62458  
618-829-3319 Phone, 618-829-3332 Fax, [city@stelmo.us](mailto:city@stelmo.us) Email

Labor Day Booth Entry Form

Name of Entry: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Booth: (Circle One) FOOD CRAFT GAME OTHER: \_\_\_\_\_

If food booth, list your menu: \_\_\_\_\_

Please detail electrical requirements: 110 volt 220 volt Draw plug shape:

**GENERAL RULES FOR ALL BOOTH PARTICIPANTS: THESE RULES SHOULD BE READ CAREFULLY AND SIGNED BY PERSON RESPONSIBLE FOR BOOTH. EACH RULE WILL BE ENFORCED.**

1. Each exhibitor must supply his own table, chairs, canopies, electrical cords, water, etc.
2. As a food vender, you will need to follow the Fayette County Health Dept. rules. Permit Required. Fayette County Health Department, 509 W. Edwards, Vandalia, IL 62471 Phone: 618-283-1044
3. Booth size is 20' by 10'. If you need more space you will need to purchase extra space.
4. Booth must be set up by 9:00 a.m. on Monday morning and removed by Tuesday morning at 6:00 a.m. Booth set up will also be from 4:30 p.m. to 5:30 p.m. on Sunday.
5. All booths are required to stay open on Monday from 9:00 a.m. to 5:00 p.m.
6. All fees must be paid in advanced prior to set up. Make checks payable to SEBA.
7. **Certificate of insurance naming the City of St. Elmo and SEBA as additional insured.**
8. **SEBA wants to very the food menu so we do not have too many duplication.**

Fees: \$100.00 Food booth for profit (Limit of 4) (1 space)  
\$150.00 Food booth for profit (1 ½ space)  
\$35.00 Food booth for not-for-profit  
\$30.00 Craft or game booth for profit  
\$20.00 Craft or game booth not-for-profit

**There will be no rain dates and fees are non-refundable as they are used for advertising and other expenses. I have read and understand the rules as stated above.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

St. Elmo Business Association Labor Day Celebration Statement of Waiver

I, \_\_\_\_\_ do hereby agree to indemnify and hold harmless the St. Elmo Business Association, City of St. Elmo and their respective officers, agents, members, and employees of any sponsoring organization and underwriters, individually or collectively, from all fines, penalties, liabilities, losses, claims, damages, and expenses, including court costs and attorney fees, incurred as a result of or relating to and/or participation in the event known as the St. Elmo Labor Day Celebration.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**DEADLINE IS AUGUST 31, 2016 TO GUARANTEE A SPOT**  
*Visit [cityofstelmo.com](http://cityofstelmo.com) for Labor Day information*