

**City Board Meeting Agenda
City of St. Elmo
November 2, 2022 - 6:00 p.m.
At the City Hall**

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Stefanie Putnam - TIF

Reports of Standing Committees:

Chairman Report of Parks, Local Improvements & Zoning, Rick Mills

Chairman Report of Public Safety, James D. Russell

- Pro Wire – Camera
- Body Cameras
- License Plate Reader
- Tim Taylor Resignation
- Personnel – Sergeant

Chairman Report of Finance, Kenneth Gammon

- Investment Policy Quarterly Report
- IMLRMA Insurance
- Christmas Bonus
- Tax Levy

Chairman Report of Public Works, Sandra Mace

- S & K Concrete -- Concrete work

Communications, Petitions, Resolutions, Orders and Ordinances:

- Phillips Building Lease Agreement

Unfinished Business:

New Business:

- Christmas party & budget & Christmas in St. Elmo

Executive Session:

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
November 2, 2022 - 6:00 p.m.
At the City Hall

The City Council met in regular session Wednesday, November 2, 2022 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Kimberly Baron, Alderman Rick Mills, Sandra Mace, Robert Wells, Fred Wagner, Kenneth Gammon and James D. Russell. Also present was Treasurer Mary Magnus, Chief Jeremy Scruggs and Clerk Rebecca Werner.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Rick Mills and seconded by Fred Wagner to approve the October 5, 2022 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Approval of Treasurer's Report

Motion #2) Moved by Rick Mills and seconded by Kenneth Gammon to approve the October 2022 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Visitors: Mitch with Milano & Grunloh Eng., Mark with the Banner, Store (Harry's wife) requested a liquor license for the store; David Melosi with store; We are not sure if it will work with a church being 100ft. Need to be legal by the state. Dustin Rhodes would like to move his business in town would like to use the Phillips building for a shop with his forged memory. He is also looking at other buildings. Ernie Myers and Bob Heckert with the American Legion they want to tear the Phillips building down. Put up a 4 ft fence from the road to the back and a 10ft fence around the back.

Reports and Communications from the Mayor and Other City Officers:

- Phillips Building Lease Agreement

Motion #3) Moved by Bob Wells and seconded by JD Russell to approve the Phillips Building Lease to the American Legion Weakley Rowland Post No. 420 and the St. Elmo Area Veterans Group.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner

- Stefanie Putnam – TIF Forgivable Loan 5 years \$25,000.00

Reports of Standing Committees:

Chairman Report of Parks, Local Improvements & Zoning, Rick Mills

It is too late to do the sealing at Deken Park. Rick is working on signs 3 x 5

Chairman Report of Public Safety, James D. Russell

- Pro Wire – Camera

Motion #4) Moved by JD Russell and seconded by Kenneth Gammon to approve the bid from Pro Wire in the amount of \$465.00 to add a camera to the police department.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

- Body Cameras

Motion #5) Moved by JD Russell and seconded by Bob Wells to purchase a body cameras from Watch Guard in the amount not to exceed \$1000.00.

Ayes: Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

- License Plate Reader

Motion #6) Moved by JD Russell and seconded by Sandra Mace to purchase a license plate recognition camera and services from Flock Safety in the amount of 11,500.00.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills

- Tim Taylor Resignation
- Personnel – Sergeant

Motion #7) Moved by JD Russell and seconded by Rick Mills to promote Dylan Brooks to Sergeant with a pay of \$22 per hour effective November 6, 2022.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Chairman Report of Finance, Kenneth Gammon

- Investment Policy Quarterly Report

Motion #8) Moved by Kenneth Gammon and seconded by Rick Mills to approve the Investment Policy Quarterly Report for July, August & September 2022.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

- IMLRMA Insurance

Motion #9) Moved by Kenneth Gammon and seconded by Rick Mills to approve the renewal of the Illinois Municipal League Risk Management Association Insurance in the amount of \$62,820.45 and \$250.00 for Dues.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner

- Christmas Bonus

Motion #10) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the 2022 Christmas bonus for City employees.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

- Tax Levy

Motion #11) Moved by Kenneth Gammon and seconded by JD Russell to approve the 105% (.05%) increase for the annual tax levy ordinance which is the maximum allowed without a public hearing with the increase going to Social Security.

Ayes: Rick Mills, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Chairman Report of Public Works, Sandra Mace

- S & K Concrete -- Concrete work

Motion #12) Moved by Sandra Mace and seconded by Kenneth Gammon to accept the estimate from S & K Concrete for concrete work on west side of the 500 block of Main St. for \$12,215.00 and for 5th & Walnut for \$1050.00.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills,

Communications, Petitions, Resolutions, Orders and Ordinances:

Unfinished Business:

New Business:

- Christmas party & budget & Christmas in St. Elmo

Motion #13) Moved by Sandra Mace and seconded by Kenneth Gammon to approve a City Christmas Party and set the date as December 3rd and set the budget not to exceed \$2000.00 and set Christmas in St. Elmo for December 4th.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Executive Session: Personnel in accordance with the Open Meetings Act, Section 2 c (1

Adjourn or Recess:

Motion #14) Moved by JD Russell and seconded by Sandra Mace to adjourn the meeting at 7:37 p.m.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells