

**City Board Meeting Agenda  
City of St. Elmo  
June 3, 2020 - 6:00 p.m.  
At the American Legion**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

**Reports and Communications from the Mayor and Other City Officers:**

**Reports of Standing Committees:**

Chairman Report of Public Safety, Rick Mills

- Polling Board 2016 Police car air conditioner
- An Intergovernmental Agreement for an Animal Control Program within Fayette County, Illinois
- Ordinance Violations
- Personnel Covid 19 Police hours

Chairman Report of Finance, Rick Mills

- Locis – Cash Receipts Module (Computer Software)

Chairman Report of Public Works, Sandra Mace

- David Barker bid to bore water line on 10<sup>th</sup> St.
- Polling Board tree removal on Girard St.
- MFT (Motor Fuel Tax) bids
- Final pay request and change order water line project B & T
- IRWA membership

Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

- Deken Park Ball Diamond

**Communications, Petitions, Resolutions, Orders and Ordinances:**

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**June 3, 2020 - 6:00 p.m.**  
**At the American Legion**

The City Council met in regular session Wednesday, June 3, 2020 at 6:02 p.m. at the American Legion with the following City Officials present: Mayor Ernie Myers, Alderman Kenneth Gammon, Rick Mills, Robert Wells, Sandra Mace, James Russell, and Jordan Mahon. Also present was Treasurer Mary Magnus, and Chief Brock Rich. City Clerk Rebecca Werner arrived at 6:15 PM.

Sales Tax received in May was \$9,648.39  
State Income Tax received in May was \$14,377.00  
State Use Tax received in May was \$3,544.75  
Motor Fuel Tax received in May was \$19,692.50

**Pledge of Allegiance**

**Approval of Board Minutes**

Motion #1) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the May 6, 2020 Board Meeting minutes with the correction of Motion #1 Mills not Miller.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

**Approval of Treasurer's Report**

Motion #2) Moved by Rick Mills and seconded by JD Russell to approve the May 2020 Treasurer's Report as presented totaling \$171,351.01. \$47,849.92 in General Fund; \$0.00 in Audit Fund; \$1,909.70 in Social Security Fund; \$51,380.76 in Sewer Fund; \$5,020.95 in Garbage Disposal Fund; \$14,159.87 in Equipment Fund \$45,931.01 in Water Distribution Fund; \$32.80 in Motor Fuel Fund; \$166.00 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$0.00 in Hotel/Motel Fund; \$4,900.00 in Special Tax Allocation Fund TIF I; \$0.00 in Special Tax Allocation Fund TIF II; \$0.00 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

Visitors: St. Elmo Banner – Shelby Niehaus

**Reports and Communications from the Mayor and Other City Officers:**

Ditch work on the east end will be starting soon. The culvert at Spring & Rt. 40 has been extended. The Sewer project will be starting within the next two weeks. Hog farm going in west of town and there is nothing we can do about it. We could apply for another water grant of \$550,000 with the city paying for the engineering and administration expense. We received a rebuilding Illinois check for \$15,663.17 the first of 6 checks with a total estimate is \$93,979.02 for 3 years. Rural Med is purchasing 3 new ambulances with 2 ambulances staying in St. Elmo. They are fixing the front of the building for offices and will have classrooms also.

**Reports of Standing Committees:**

Chairman Report of Public Safety, Rick Mills

- Polling Board 2016 Police car air conditioner

Motion #3) Moved by Rick Mills and seconded by Jordan Mahon to confirm poll vote take on May 21, 2020 to repair the air conditioner in the 2016 Chev. Police car in the amount of \$508.87 from Arthur Young.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

- An Intergovernmental Agreement for an Animal Control Program within Fayette County, Illinois

Motion #4) Moved by Rick Mills and seconded by Kenneth Gammon to approve an Intergovernmental Agreement for an Animal Control Program within Fayette County, Illinois

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Jordan Mahon

Nays: Bob Wells, Sandra Mace

• Ordinance Violations -- waiting till after clean up days. Have attorney send J. Richardson another letter to repair his building.

- Personnel Covid 19 Police hours

Motion #5) Moved by Rick Mills and seconded by Sandra Mace to approve giving Police Officer Rich, Nevergall and Gardner 80 hours off to be used from June 1, 2020 to Dec. 31, 2021.

Ayes: Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon

#### Chairman Report of Finance, Rick Mills

- Locis – Cash Receipts Module (Computer Software)

Motion #6) Moved by Rick Mills and seconded by JD Russell to approve purchasing computer software Cash Receipts Module from Locis in the amount of \$750.00 plus membership.

Ayes: JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

#### Chairman Report of Public Works, Sandra Mace

- David Barker bid to bore water line on 10<sup>th</sup> St.

Motion #7) Moved by Sandra Mace and seconded by Rick Mills to approve the bid from David Barker in the amount of \$900.00 to bore the water line on 10<sup>th</sup> St.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

- Polling Board tree removal on Girard St.

Motion #8) Moved by Sandra Mace and seconded by JD Russell to confirm poll vote take on May 20, 2020 to remove the tree at 518 N. Girard St. for \$950.00 from Triple S Tree Service.

Ayes: Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells

- MFT (Motor Fuel Tax) bids

Motion #9) Moved by Sandra Mace and seconded by JD Russell to accept bids from Larry Heuerman for Materials Seal Coat RS-2 in the amount of \$2.57 per gallon for a total of \$28,717.18 and Load, Weigh, Spread and Roll Seal Coat Aggregate CM-16 in the amount of \$13.75 per ton for a total of \$7,686.25 and Beelman Logistics for Aggregate CA-6 in the amount of \$11.58 per ton for a total of \$1,389.60 and for Seal Coat Aggregate CM-16 (crushed stone) in the amount of \$14.38 per ton for a total of \$8,038.42 and for Aggregate 1" (crushed stone) in the amount of \$15.58 per ton for a

total of \$1,869.60; and Effingham Asphalt Co. for Patching Mixture in the amount of \$75.00 per ton for a total of \$3,750.00 for calendar year 2020 MFT projects.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon

- Final pay request and change order water line project B & T

Motion #10) Moved by Sandra Mace and seconded by JD Russell to accept pay request #3 Final in the amount of \$66,559.69 from B & T Drainage for the water line project and approve Change Order #3 decrease of \$3,954.31 for a total project cost of \$609,396.39.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace

- IRWA membership

Motion #11) Moved by Sandra Mace and seconded by Jordan Mahon to approve the IRWA Annual Membership Dues of \$373.80.

Ayes: Rick Mills, JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon

Chairman Report of Parks, Local Improvements & Zoning, Kenneth Gammon

- Deken Park Ball Diamond

Motion #12) Moved by Sandra Mace and seconded by Bob Wells to approve working with the St. Elmo School District on a lease agreement for Diamond C at Deken Park.

Ayes: JD Russell, Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills

**Communications, Petitions, Resolutions, Orders and Ordinances:**

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

Motion #13) Moved by Sandra Mace and seconded by Jordan Mahon to adjourn the meeting at 7:31 p.m.

Ayes: Bob Wells, Jordan Mahon, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

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Rebecca Werner, City Clerk