

**City Board Meeting Agenda  
City of St. Elmo  
December 6, 2023 - 6:00 p.m.  
At the City Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors: Sean Hannagan, Bo Melton with students Peyton Garrard and Macie Gammon

**Reports and Communications from the Mayor and Other City Officers:**

- 2024 Annual Board Meetings Calendar

**Reports of Standing Committees:**

Chairman Report of Public Works, Peg McKinney

- Brush removal bids

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Repair or Demolish – 721 N. Main St.

Chairman Report of Public Safety, James D. Russell

- Ray O'Herron Ammo
- Ray O'Herron Badges
- Global Technical System – prisoner seat kit
- Polling board graphic to Tahoe
- Engine for Tahoe
- Amazon Flashlights
- Shop with a Cop Donation
- Personnel - Hiring

Chairman Report of Finance, Kenneth Gammon

- City Hall Generator
- Personnel Policy
- Conference room flooring
- Personnel – Hiring

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- Tax Levy Ordinance

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

12-6-2023 10:00 AM

**City Board Meeting Minutes**  
**City of St. Elmo**  
**December 6, 2023 - 6:00 p.m.**  
**At the City Hall**

The City Council met in regular session Wednesday, December 6, 2023 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Kimberly Baron, Alderman, Sandra Mace, Fred Wagner, JD Russell, Peg McKinney, Robert Wells and Kenneth Gammon. Also present was Treasurer Mary Magnus, Chief of Police Jeremy Scruggs and Clerk Kim Karnes.

**Pledge of Allegiance**

**Approval of Board Minutes**

Motion #1) Moved by JD Russell and seconded by Fred Wagner to approve the November 1, 2023 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

**Approval of Treasurer's Report**

Motion #2) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the November 2023 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

**Visitors:** Sean Hannagan, Bo Melton with students Peyton Garrard and Macie Gammon, Josh Ledbetter, Officer Hunter, and Officer Worker. Sean and Bo along with students Peyton and Macie were at the city board meeting on behalf of Fayette County CEO which is a tremendous program that helps students with growth in life and leadership skills. Each student comes up with a business Peyton's business is Rural Roots, which consists of t-shirts and crewnecks. Macie's is a homemade soap business that focuses on using more natural ingredients. The CEO program is privately funded and relies on sponsorship; they would like to know if the city would consider a sponsorship. The sponsorship is a minimum of \$3,000 over a three year period. Josh would like to get estimates for a new door, which is a necessity, and for new concrete flooring at the public works building.

**Reports and Communications from the Mayor and Other City Officers:**

- 2024 Annual Board Meetings Calendar

Motion #3) Moved by JD Russell and seconded by Kenneth Gammon to approve the 2024 Annual Board Meetings Calendar.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

**Reports of Standing Committees:**

Chairman Report of Public Works, Peg McKinney

- Brush removal bids

Motion #4) Moved by Peg McKinney and seconded by Kenneth Gammon to approve the bid from K & C Excavating in the amount of \$10,350 for brush removal.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Repair or Demolish – 721 N. Main St.

Motion #5) Moved by Bob Wells and seconded by Fred Wagner to proceed with repair or demolish buildings on the property at 721 N. Main St.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Chairman Report of Public Safety, James D. Russell

- Ray O'Herron Ammo

Motion #6) Moved by JD Russell and seconded by Kenneth Gammon to purchase ammo from Ray O'Herron in the amount of \$750.00 plus shipping.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

- Ray O'Herron Badges

Motion #7) Moved by JD Russell and seconded by Kenneth Gammon to purchase badges from Ray O'Herron in the amount of \$1790.00 plus shipping.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

- Global Technical System – prisoner seat kit

Motion #8) Moved by JD Russell and seconded by Fred Wagner to purchase a prisoner seat kit from Global Technical System and installing it in the amount of \$1,475.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

- Polling board graphic to Tahoe

Motion #9) Moved by JD Russell and seconded by Peg McKinney to confirm poll vote taken on November 15, 2023 for graphic on the Tahoe from Eby Graphics in the amount of \$1,251.31.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

- Engine for Tahoe

Motion #10) Moved by JD Russell and seconded by Fred Wagner to purchase and install an engine for the Tahoe in the amount not to exceed \$10,000.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

- Amazon Flashlights

Motion #11) Moved by JD Russell and seconded by Kenneth Gammon to purchase flashlights from Amazon in the amount of \$604.92 plus shipping.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

- Shop with a Cop Donation

Motion #12) Moved by JD Russell and seconded by Kenneth Gammon to make a donation of \$1,500 to the Shop with a Cop Program.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

- Personnel – Hiring

Chairman Report of Finance, Kenneth Gammon

- City Hall Generator

Motion #13) Moved by Kenneth Gammon and seconded by Bob Wells to approve the estimate from Integrity Electric in the amount \$10,270.35 for a generator for the City Hall.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

- Personnel Policy

Motion #14) Moved by Kenneth Gammon and seconded by Fred Wagner to amended the personnel policy to change sick leave to paid leave effective January 1, 2024 and update the layoff, resignation and terminations, maternity, and special leaves.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

- Conference room flooring-Tabled
- Personnel – Hiring

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- Tax Levy Ordinance

Motion #15) Moved by JD Russell and seconded by Kenneth Gammon to pass **Ordinance No. 1081 “Tax Levy Ordinance.”**

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

**Unfinished Business:**

**New Business:**

**Executive Session:** Personnel in accordance with the Open Meetings Act, Section 2 c (1 Motion #16) Moved by JD Russell and seconded by Fred Wagner to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, 5 ILCS 120/ Section 2 c (1 at 7:40 p.m. with Mary Magnus and Chief Scruggs present.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

Motion #17) Moved by JD Russell and seconded by Kenneth Gammon to adjourn from Executive Session at 7:58 p.m.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Motion #18) Moved by JD Russell and seconded by Fred Wagner to approve hiring Durandi Mulvaney as Full Time Bookkeeper/Secretary at \$18.00 per hour effective January 1, 2024.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Motion #19) Moved by JD Russell and seconded by Kenneth Gammon to approve hiring Isaiah Weddle as Full Time Police Officer at \$18.00 per hour effective December 6, 2023.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

**Adjourn or Recess:**

Motion #20) Moved by JD Russell and seconded by Fred Wagner to adjourn the meeting at 8:00 p.m.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells