

City Board Meeting Agenda
City of St. Elmo
August 6, 2025 - 6:00 p.m.
At the Magnus Conference Hall

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- IML Conference
- Citizen of the year

Reports of Standing Committees:

Chairman Report of Finance, Kenneth Gammon

- Hire Mary part-time as needed per Michelle at _____ per hour

Chairman Report of Public Works, Peg McKinney

- Bids for Control Panel A/C at Rt. 40 Lift Station
- Rock Bids
- Sidewalk Bids
- Culvert Bids

Chairman Report of Parks, Local Improvements & Zoning, Danielle Fontaine

- Bush hogging bids
- Agreement with Deana Shelton for using City Property for Sno Cone business
- TIF Agreement with Rolling Cones
- TIF grant for Marc Scholes
- Sign Lease Agreement with The Refinery Academy

Chairman Report of Public Safety, James D. Russell

- Resignation of Blaze Hartke as police officer effective August 1, 2025
- Repayment of Officer Hartke sign on bonus
- Confirm Poll Vote for hiring Full-time Officer Kyle Haeger
- Hiring ordinance/code enforcement officer
- Contract and Bonus for Police Sergeant

Communications, Petitions, Resolutions, Orders and Ordinances:

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
August 6, 2025 - 6:00 p.m.
At the Magnus Conference Hall

The City Council met in regular session Wednesday, August 6, 2025 at 6:00 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Rita Davis, Peg McKinney, Fred Wagner, JD Russell, Danielle Fontaine and Kenneth Gammon. Also present was Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter, Treasurer, Michelle Oldfield and Clerk, Loretta Cameron.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by JD Russell and seconded by Fred Wagner to approve the July 2, 2025 Board Meeting minutes.

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell
Absent: Rita Davis

Approval of Treasurer's Report

Motion #2) Moved by JD Russell and seconded by Danielle Fontaine to approve the August 2025 Treasurer's Report and to pay the bills.

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell
Absent: Rita Davis

Visitors: Isaac from Vandalia Radio, Erin from Southwestern Electric, Kinley and Adeline

Reports and Communications from the Mayor and Other City Officers:

- IML Conference for anyone interested in attending the conference
- Citizen of the Year board members were informed that this is coming up and their packets will be distributed at committee meeting.

Reports of Standing Committees:

Chairman Report of Finance, Kenneth Gammon

- Hire Mary part-time as needed per Michelle for vacation or as Shelly needs her.

Motion #3) Moved by Fred Wagner and seconded by Kenneth Gammon to re-hire Mary Magnus as part-time at the rate of \$20.00 per hour

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell
Absent: Rita Davis

Chairman Report of Public Works, Peg McKinney

- Bids for Control Panel A/C at Rt. 40 Lift Station

Motion #4) Moved by Peg McKinney and seconded by Kenneth Gammon to approve the estimate from Vandeventer in the amount of \$7,800 for an A/C panel at the Rt. 40 Lift Station.

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell
Absent: Rita Davis

- Rock Bids Jared Nelson Trucking low bid, 1" CA6 & RR3

Motion #5) Moved by Kenneth Gammon and seconded by Fred Wagner to accept bids from Jared Nelson Trucking for 1" CA6 & RR3.

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell.
Absent: Rita Davis

- Sidewalk Bids

Motion #6) Moved by Peg McKinney and seconded by Danielle Fontaine to accept bids from H & K Concrete for sidewalks in the amount not to exceed \$24,000.

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell.

Absent: Rita Davis

- Gutter Bids

Motion #7) Moved by Kenneth Gammon and seconded by Danielle Fontaine to accept bids from H & K Concrete for gutters in the amount not to exceed \$30,000.

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell.

Absent: Rita Davis

- Culvert Bids

Motion #8) Moved by JD Russell and seconded by Kenneth Gammon to accept bids from Bradford Supply for culverts in the amount not to exceed \$1,700.

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell.

Absent: Rita Davis

Chairman Report of Parks, Local Improvements & Zoning, Danielle Fontaine

- Bush hogging bids

Motion #9) Moved by Fred Wagner and seconded by Kenneth Gammon to accept bid from K & C Excavating Bush Hogging not exceed \$8000.

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Rita Davis

- Agreement with Deana Shelton for using City Property for Sno Cone business

Motion #10) Moved by Fred Wagner and seconded by Kenneth Gammon to approve the Use Agreement between City and Deana Shelton for Use of Property for the sno cone business to end of season, March 31, 2026

Ayes: Danielle Fontaine, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell.

Absent: Rita Davis

- TIF Agreement with Rolling Cones

Motion #11) Moved by Fred Wagner and seconded by Kenneth Gammon. **Ordinance No. 1108, "An Ordinance Approving And Authorizing The Execution Of A First Amendment To The TIF Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois And Rolling Cones Smoke Shop, LLC And Kenneth R. Warner"**

Ayes: Kim Baron, Fred Wagner, Kenneth Gammon, JD Russell

Abstain: Danielle Fontaine, Peg McKinney

Absent: Rita Davis

- TIF grant for Marc Scholes

Motion #12) Moved by Fred Wagner seconded by Kenneth Gammon to pass **Ordinance No. 1109, "An Ordinance Approving And Authorizing The Execution Of A TIF Redevelopment Agreement By And Between City Of St. Elmo, Fayette County, Illinois And Post Oak Properties, LLC"**

Ayes: Kim Baron, Fred Wagner, Kenneth Gammon, JD Russell.

Abstain: Danielle Fontaine, Peg McKinney

Absent: Rita Davis

- Sign Lease Agreement with The Refinery Academy

Motion #13) Moved by Kenneth Gammon seconded by Danielle Fontaine to sign and accept the lease agreement with the Refinery Academy after review by Fred Wagner and Kenneth Gammon.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

Chairman Report of Public Safety, James D. Russell

- Resignation of Blaze Hartke as Police Officer

Motion #14) Moved by JD Russell and seconded by Ken Gammon to accept the resignation of Blaze Hartke as a St. Elmo Police Officer effective July 31, 2025

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

- Repayment of Officer Hartke sign on bonus in the amount of \$5,000.00

Motion #15) Moved by JD Russell and seconded by Kenneth Gammon to have Officer Hartke sign a contract for the repayment of \$425.00 per month for his bonus in the amount of \$5000.00

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

- Confirm poll vote regarding hiring full-time officer

Motion #16) Moved by JD Russell and seconded by Fred Wagner to confirm poll vote taken on July 21, 2025 to hire Kyle Haeger as full-time police officer at the rate of \$21.25 per hour.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

- Hiring ordinance/code enforcement officer

Motion #17) Moved by JD Russell and seconded by Fred Wagner to hire Nicole Homann as ordinance Officer for the City of St. Elmo at the rate of \$ 18.00 per hour with maximum hours of 40 per pay period.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

- Contract and Bonus for Police Sergeant

Motion #18) Moved by JD Russell and seconded by Danielle Fontaine to accept the contract and bonus for Chris Carpenter, Police Sergeant in the amount of \$7,000.00

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

Communications, Petitions, Resolutions, Orders and Ordinances:

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

Motion #19) Moved by James Russell and seconded by Kenneth Gammon to adjourn the meeting at 7:46 p.m.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

Loretta Cameron, City Clerk