

**City Board Meeting Agenda
City of St. Elmo
November 6, 2024 - 6:00 p.m.
At the Magnus Conference Hall**

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors: IRWA Clark Cameron

Reports and Communications from the Mayor and Other City Officers:

- Employee Service Award -- Mary Magnus

Reports of Standing Committees:

Chairman Report of Public Works, Peg McKinney

- Water & Sewer Rate Study
- Vandevanter Engineering -- Lift station pumps
- Vandevanter Engineering -- Peace of Mind Rental Proposal
- Poling Board Backhoe tires
- Pallet forks for tractor
- Agreement for the provision CDBG Grant Writing Services by and between the City of St. Elmo and the South Central Illinois Regional Planning and Development Commission

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Feral Cat Program

Chairman Report of Public Safety, James D. Russell

- Accept grant for Tasers
- Axon Contract Body Cameras and Tasers
- Personnel/Contract
- Hire part-time officer, Gage Marston

Chairman Report of Finance, Kenneth Gammon

- IMLRMA – Insurance
- Investment Policy Quarterly Report
- Tax Levy
- Christmas Bonus

Communications, Petitions, Resolutions, Orders and Ordinances:

- Appointment Ordinance for the City of St. Elmo, Illinois & Legal Service Agreement for Taylor Law Offices, P.C.

Unfinished Business:

New Business:

- Christmas party & budget & Christmas in St. Elmo

Executive Session: Personnel: Possible Pending Litigation

Adjourn or Recess:

Public Hearing
November 26, 2024 – 6:00 p.m.
Magnus Conference Hall
State CDBG Grant

THE CITY OF ST. ELMO
HAS CALLED A
SPECIAL CITY BOARD MEETING
FOR NOVEMBER 26, 2024
AT 6:15 P.M.
AT THE MAGNUS CONFERENCE HALL
TO DISCUSS COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG)

Public Hearing
November 26, 2024 – 6:00 p.m.
Magnus Conference Hall
State CDBG Grant
SPECIAL BOARD MEETING AGENDA
City of St. Elmo
November 26, 2024 – 6:15 P.M
At the Magnus Conference Hall

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Visitors

New Business

- CDBG - Council Resolution of Support

Adjourn

City Board Meeting Minutes
City of St. Elmo
November 6, 2024 - 6:00 p.m.
At the Magnus Conference Hall

The City Council met in regular session Wednesday, November 6, 2024 at 6:00 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman JD Russell, Fred Wagner, Robert Wells, Peg McKinney, and Kenneth Gammon. Also present was Treasurer Mary Magnus, Chief of Police Jeremy Scruggs, and Clerk Kim Karnes. Alderman Sandra Mace was absent.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by JD Russell and seconded by Kenneth Gammon to approve the October 2, 2024 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell
Absent: Sandra Mace

Approval of Treasurer's Report

Motion #2) Moved by JD Russell and seconded by Kenneth Gammon to approve the October 2024 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells
Absent: Sandra Mace

Visitors: Officer Kaelyb Worker, Michelle Oldfield, Josh Ledbetter, Dustin Rhodes, Cheyenne Brown. Dustin and Cheyenne-problems with people on drugs and vandalism at the patio, would like to raise awareness for public safety. Could a citizen training course for public safety be offered?

Reports and Communications from the Mayor and Other City Officers:

- Employee Service Award – Mary Magnus 45 years

Reports of Standing Committees:

Chairman Report of Public Works, Peg McKinney

- Water & Sewer Rate Study
- Vandevanter Engineering – Lift station pumps

Motion #3) Moved by Fred Wagner and seconded by Kenneth Gammon to purchase 2 pumps for the Conagra Lift Station from Vandevanter Engineering in the amount of \$60,143.40 plus freight.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner
Absent: Sandra Mace

- Vandevanter Engineering – Peace of Mind Rental Proposal

Motion #4) Moved by Peg McKinney and seconded by JD Russell to approve the Peace of Mind Rental Proposal for the Conagra lift stations from Vandevanter Engineering in the amount of \$20,073.92.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Kenneth Gammon
Absent: Sandra Mace

- Poling Board – Backhoe tires

Motion #5) Moved by Peg McKinney and seconded by Fred Wagner to confirm the poll vote taken on October 25, 2024 to accept the bid from Sperry's Service for \$895.00 for backhoe tires.

Ayes: JD Russell, Bob Wells, Fred Wagner, Kenneth Gammon, Peg McKinney

Absent: Sandra Mace

- Pallet forks for tractor -- Backhoe

Motion #6) Moved by Peg McKinney and seconded by Fred Wagner to approve the bid from Sloan Implement in the amount of \$990.00 for Pallet forks for tractor.

Ayes: Bob Wells, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Sandra Mace

- Agreement for the provision CDBG Grant Writing Services by and between the City of St. Elmo and the South Central Illinois Regional Planning and Development Commission

Motion #7) Moved by Peg McKinney and seconded by Fred Wagner to approve the Agreement for the provision CDBG Grant Writing Services by and between the City of St. Elmo and the South Central Illinois Regional Planning and Development Commission.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

Absent: Sandra Mace

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Feral Cat Program

Chairman Report of Public Safety, James D. Russell

- Accept grant for Tasers

Motion #8) Moved by JD Russell and seconded by Kenneth Gammon to accept the grant from ILEAS for Tasers.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

Absent: Sandra Mace

- Axon Contract Body Cameras and Tasers

Motion #9) Moved by JD Russell and seconded by Kenneth Gammon to accept the updated contract with Axon for Body Cameras and Tasers.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Kenneth Gammon

Absent: Sandra Mace

- Personnel/Contract
- Hire part-time officer, Gage Marston

Chairman Report of Finance, Kenneth Gammon

- IMLRMA – Insurance

Motion #10) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the renewal of the Illinois Municipal League Risk Management Association Insurance in the amount of \$65,359 and \$250.00 for Dues.

Ayes: JD Russell, Bob Wells, Fred Wagner, Kenneth Gammon, Peg McKinney

Absent: Sandra Mace

- Investment Policy Quarterly Report

Motion #11) Moved by Kenneth Gammon and seconded by JD Russell to approve the Investment Policy Quarterly Report for July, August, September 2024.

Ayes: Bob Wells, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Sandra Mace

- Tax Levy

Motion #12) Moved by Kenneth Gammon and seconded by JD Russell to approve the 105% (.05%) increase for the annual tax levy ordinance which is the maximum allowed without a public hearing with the increase going to Social Security and Audit.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

Absent: Sandra Mace

- Christmas Bonus

Motion #13) Moved by Kenneth Gammon and seconded by JD Russell to approve the 2024 Christmas bonus for City employees.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

Absent: Sandra Mace

Communications, Petitions, Resolutions, Orders and Ordinances:

- Appointment Ordinance for the City of St. Elmo, Illinois & Legal Service Agreement for Taylor Law Offices, P.C.

Motion #14) Moved by JD Russell and seconded by Fred Wagner to pass **Ordinance No. 1099, "Appointment Ordinance for the City of St. Elmo, Illinois & Legal Service Agreement for Taylor Law Offices, P.C."**

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Kenneth Gammon

Absent: Sandra Mace

Unfinished Business:

New Business:

- Christmas party & budget & Christmas in St. Elmo

Motion #15) Moved by JD Russell and seconded by Fred Wagner to approve a City Christmas Party and set the date as December 7th and set the budget not to exceed \$2,200.00 and set Christmas in St. Elmo for December 1, 2024.

Ayes: JD Russell, Bob Wells, Fred Wagner, Kenneth Gammon, Peg McKinney

Absent: Sandra Mace

Executive Session:

Motion #16) Moved by JD Russell and seconded by Fred Wagner to move into Executive Session for the purpose of Personnel and Possible Pending Litigation in accordance with the Open Meetings Act, Section 2 c (1 7:53 p.m. with Chief Scruggs and Mary Magnus present.

Ayes: Bob Wells, Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Sandra Mace

Motion #17) Moved by JD Russell and seconded by Fred Wagner to adjourn from Executive Session at 8:19 p.m.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

Absent: Sandra Mace

Motion #18) Moved by JD Russell and seconded by Kenneth Gammon to approve hiring Gage Marston as Part-Time Police Officer at the rate of \$18.00 per hour.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

Absent: Sandra Mace

Adjourn or Recess:

Motion #19) Moved by JD Russell and seconded by Bob Wells to adjourn the meeting at 8:20 p.m.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Kenneth Gammon

Absent: Sandra Mace

Kim Karnes, City Clerk

Public Hearing
November 26, 2024 – 6:00 p.m.
Magnus Conference Hall
State CDBG Grant
SPECIAL BOARD MEETING AGENDA
City of St. Elmo
November 26, 2024 – 6:15 P.M
At the Magnus Conference Hall

The City Council met in special session Tuesday, November 26, 2024 at 6:19 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Sandra Mace, Fred Wagner, Robert Wells, Peg McKinney, and Kenneth Gammon. Also present was Treasurer Mary Magnus and Acting City Clerk. JD Russell was absent.

Pledge of Allegiance

Visitors

New Business

- CDBG - Council Resolution of Support

Motion #1) Moved by Fred Wagner and seconded by Kenneth Gammon to approve **Resolution No. 2024-005, “Council Resolution of Support”**

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells

Absent: JD Russell

Adjourn

Motion #2) Moved by Fred Wagner and seconded by Kenneth Gammon to adjourn the meeting at 6:21 p.m.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, Bob Wells

Absent: JD Russell

Mary Magnus, Acting City Clerk