

Public Hearing
January 3, 2018 - 5:30 p.m. City Hall
State CDBG Grant
City Board Meeting Agenda
City of St. Elmo
January 3, 2018 - 6:00 p.m.
At the City Hall

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Resolution of support for the submission the Economic Development CDB Grant

Reports of Standing Committees:

Chairman Report of Finance, Dylan Myers

- Set Finance Meeting

Chairman Report of Public Works, Sandra Mace

- Approve payment to Haier on Sewer Project
- Honda 1" pump

Chairman Report of Parks, Local Improvements & Zoning, David Watkins

- Deken Park Pavilion Enclosure Bids

Chairman Report of Public Safety, Allen Nevergall

- Personnel – Kyle Cook Full Time Officer
- Bid on HVAC

Communications, Petitions, Resolutions, Orders and Ordinances:

- Sexual Harassment Ordinance
- Ordinance approving a letter of engagement for engaging an independent registered municipal advisor

Unfinished Business:

New Business:

Executive Session: Personnel

Adjourn or Recess:

Public Hearing January 3, 2018 - 5:30 p.m. City Hall State CDBG Grant

**City Board Meeting Minutes
City of St. Elmo
January 3, 2018 - 6:00 p.m.
At the City Hall**

The City Council met in regular session Wednesday, January 3, 2018 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Allen Nevergall, Sandra Mace, Kenneth Gammon, Rick Mills and David Watkins. Also present was City Clerk Rebecca Werner, Treasurer Mary Magnus, and Chief Brock Rich. Alderman Dylan Myers was absent.

Sales Tax received in December was \$11,216.50
State Income Tax received in December was \$10,571.89
Motor Fuel Tax received in December was \$3,211.21

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Sandra Mace and seconded by Allen Nevergall to approve the December 6, 2017 Board Meeting minutes.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills
Absent: Dylan Myers

Approval of Treasurer's Report

Motion #2) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the December 2017 Treasurer's Report as presented totaling \$122,196.84. \$43,550.94 in General Fund; \$0.00 in Audit Fund; \$1,729.18 in Social Security Fund; \$21,135.92 in Sewer Fund; \$4,725.90 in Garbage Disposal Fund; \$2,345.25 in Equipment Fund \$44,460.12 in Water Distribution Fund; \$0.00 in Motor Fuel Fund; \$0.00 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$0.00 in Hotel/Motel Fund; \$4,689.74 in Special Tax Allocation Fund TIF I; \$0.00 in Special Tax Allocation Fund TIF II; \$0.00 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall
Absent: Dylan Myers

Visitors: None

Reports and Communications from the Mayor and Other City Officers:

- Resolution of support for the submission the Economic Development CDB Grant

Reports of Standing Committees:

Chairman Report of Finance, Dylan Myers

- Set Finance Meeting

Chairman Report of Public Works, Sandra Mace

- Approve payment to Haier on Sewer Project

Motion #3) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the payment of \$91,166.58 to Haier Plumbing & Heating Inc. for the wastewater lift station and force main.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins
Absent: Dylan Myers

- Honda 1” pump

Motion #4) Moved by Sandra Mace and seconded by Kenneth Gammon to purchase a Honda 1” pump from USA Blue Book in the amount of \$399.00 plus shipping & handling.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace
Absent: Dylan Myers

Chairman Report of Parks, Local Improvements & Zoning, David Watkins

- Deken Park Pavilion Enclosure Bids – talk about this in committee

Chairman Report of Public Safety, Allen Nevergall

- Personnel – Kyle Cook Full Time Officer

Motion #5) Moved by Allen Nevergall and seconded by Rick Mills to move Kyle Cook to the Full time position and the set his pay at \$14.50 per hour.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon
Absent: Dylan Myers

- Bid on HVAC

Motion #6) Moved by Allen Nevergall and seconded by Rick Mills to accept the bid from Mathy Heating & Air Conditioning Inc. in the amount of \$1,925.00 for duct work in the police department.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills
Absent: Dylan Myers

Communications, Petitions, Resolutions, Orders and Ordinances:

- Sexual Harassment Ordinance

Motion #7) Moved by Kenneth Gammon and seconded by Allen Nevergall to pass **Ordinance No. 999, “An Ordinance Adopting a Policy Prohibiting Sexual Harassment for City of St. Elmo”**

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall
Absent: Dylan Myers

- Ordinance approving a letter of engagement for engaging an independent registered municipal advisor

Motion #8) Moved by Sandra Mace and seconded by Kenneth Gammon to pass **Ordinance No. 1000, “An Ordinance Approving a Letter of Engagement for Engaging an Independent Registered Municipal Advisor by and between The City of St. Elmo, Illinois and The Economic Development Group, LTD.”**

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins
Absent: Dylan Myers

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

Motion 9) Moved by Sandra Mace and seconded by Allen Nevergall to adjourn the meeting at 6:35 p.m.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace
Absent: Dylan Myers

Rebecca Werner, City Clerk

**THE CITY OF ST. ELMO
HAS CALLED A
SPECIAL CITY BOARD MEETING
FOR JANUARY 17, 2018
AT 5:30 P.M.
AT THE CITY HALL
TO DISCUSS THE
CDBG ECONOMIC DEVELOPMENT GRANT AND
COMMIT FUNDS AND ANNEXATION OF
JENNINGS PROPERTY OF BREWBAKER DRIVE**

SPECIAL BOARD MEETING AGENDA

City of St. Elmo

January 17, 2018 - 5:30 P.M

At the City Hall

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Visitors

New Business

CDBG economic development grant and commit funds

- Resolution Of Support and Commitment of Funds

Annexation of Jennings property on Brewbaker Drive

- Annexation Ordinance Jennings property on Brewbaker Drive

Adjourn

SPECIAL BOARD MEETING MINUTES

City of St. Elmo

January 17, 2018 – 5:30 P.M

At the City Hall

The City Council met in special session Wednesday, January 17, 2018 at 5:30 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Allen Nevergall, Sandra Mace, Kenneth Gammon, Dylan Myers, Rick Mills and David Watkins. Also present was City Clerk Rebecca Werner and Treasurer Mary Magnus.

Pledge of Allegiance

Visitors: Luke Easton with SCIRPDC

New Business

CDBG economic development grant and commit funds

- Resolution Of Support and Commitment of Funds

Motion #1) Moved by Dylan Myers and seconded by Allen Nevergall to approve **Resolution No. 2018-001**, “Resolution Of Support and Commitment of Funds toward the submission of an Economic Development CDB Grant from the Illinois Department of Commerce and Economic Opportunity (DCEO)”.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers

Annexation of Jennings property on Brewbaker Drive

- Annexation Ordinance Jennings property on Brewbaker Drive

Motion #2) Moved by Sandra Mace and seconded by Dylan Myers to pass **Ordinance No. 1001** “**An Ordinance annexing certain territory to the City of St. Elmo, Fayette County, Illinois (David L. Jennings and Beverly S. Jennings Property)**”

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers, Allen Nevergall

Adjourn

Motion #3) Moved by Dylan Myers and seconded by Rick Mills to adjourn the special meeting at 5:41 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Dylan Myers, Allen Nevergall, David Watkins

Rebecca Werner, City Clerk