

City Board Meeting Agenda
City of St. Elmo
April 3, 2024 - 6:00 p.m.
At the Conference Room 110 W. 4th St.

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors: Damon Simmons, DBS

Reports and Communications from the Mayor and Other City Officers:

- Naming conference room

Reports of Standing Committees:

Chairman Report of Public Works, Peg McKinney

- Clean up days in May
- Awning
- Vibrating leveler
- Post hole digger

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Trees along parking lot at Deken Park
- Treatment of South Lake
- Polling board for refrigerator at Deken Park

Chairman Report of Public Safety, James D. Russell

- Air conditioner repair
- Axon Rapid SOS upgrade

Chairman Report of Finance, Kenneth Gammon

- Finance Meeting April 24, 2024 at 6:00 PM at the Conference room

Communications, Petitions, Resolutions, Orders and Ordinances:

- Arbor Day Proclamations
- Resolution for Maintenance – 2024 Motor Fuel Tax
- Ordinance Authorizing Sale of Municipally owned personal property
- Ordinance for Garbage Service Contract
- Ordinance amending Chapter 13, Division 2, Paragraph 11, of the City of St. Elmo (Fayette County), Illinois Municipal Code (Garbage Fee)

Unfinished Business:

New Business:

Executive Session: Approval of Executive Session minutes and destruction of tapes of Executive Session minutes in accordance with the Open Meetings Act, 5 ILCS 120/2(c) (21)

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
April 3, 2024 - 6:00 p.m.
At the Conference Room 110 W. 4th St.

The City Council met in regular session Wednesday, April 3, 2024 at 6:02 p.m. at the Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Sandra Mace, Fred Wagner, JD Russell, Robert Wells, and Kenneth Gammon. Absent was Peg McKinney. Also present were Treasurer Mary Magnus, Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter and Clerk Kim Karnes.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by JD Russell and seconded by Fred Wagner to approve the March 6, 2024 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell

Absent: Peg McKinney

Approval of Treasurer's Report

Motion #2) Moved by JD Russell and seconded by Kenneth Gammon to approve the March 2024 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells

Absent: Peg McKinney

Visitors: Damon Simmons, DBS, Mayor Gottman of Vandalia, Ernie Myers, Mark Hoskins with the Banner, Ordinance Officer Terry Hodapp, James and Brooke Trivitt
Damon Simmons with DBS presented a proposal for the collection of garbage, recommends the city using garbage totes provided by them for easier pickup. James and Brooke Trivitt received an ordinance warning for three of their race cars, which are not licensed. All three cars are sitting in their yard, but they all have sponsorship. They agreed to put up a fence to enclose their yard where the cars would be. Ernie Myers let the city know that advertising for bids went out on March 21st for the truck stop, the bids will need to be turned in by April 17th. They want to start moving dirt on May 20th. There is also discussion with the county about the road where the entrances/exits for the truck stop will be located, the road needs to be 80,000 lb. road to be able to handle the truck traffic. Terry Hodapp issued seven new warnings, and seven violations have been cleared.

Reports and Communications from the Mayor and Other City Officers:

- Naming conference room-will be name Magnus Conference Hall

Reports of Standing Committees:

Chairman Report of Public Works, Peg McKinney

- Clean up days in May

Motion #3) Moved by JD Russell and seconded by Kenneth Gammon to set cleanup day for May 6th and to hire Rumpke for 40 yd. roll off dumpsters in the amount of \$675.00 per load.

Ayes: Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells, Fred Wagner

Absent: Peg McKinney

- Awning

Motion #4) Moved by JD Russell and seconded by Fred Wagner to approve the purchase of awning from Brumleve in the amount of \$7,540.00.

Ayes: Kenneth Gammon, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

Absent: Peg McKinney

- Vibrating leveler

Motion #5) Moved by JD Russell and seconded by Bob Wells to approve the purchase of vibrating leveler from The Home Depot in the amount of \$1,157.00.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: Peg McKinney

- Post hole digger

Motion #6) Moved by JD Russell and seconded by Kenneth Gammon to approve the purchase of post hole digger from Sloan Express in the amount of \$1,809.00.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell

Absent: Peg McKinney

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Trees along parking lot at Deken Park

Motion #7) Moved by Bob Wells and seconded by JD Russell to approve removing the trees around the parking lot at Deken Park.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells

Absent: Peg McKinney

- Treatment of South Lake

Motion #8) Moved by Bob Wells and seconded by Fred Wagner to approve the estimate from Seven Springs Fish Farm & Lake Management in the amount of \$1,229.75 to treat the South Lake. (Tower Lake)

Ayes: Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells, Fred Wagner

Absent: Peg McKinney

- Polling board for refrigerator at Deken Park

Motion #9) Moved by Bob Wells and seconded by JD Russell to confirm poll vote taken on March 11, 2024 for a refrigerator at Deken Park in the amount of \$668.00.

Ayes: Kenneth Gammon, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

Absent: Peg McKinney

Chairman Report of Public Safety, James D. Russell

- Air conditioner repair

Motion #10) Moved by JD Russell and seconded by Kenneth Gammon to approve the estimate from K & D Refrigeration & Heating in the amount of \$1,499.00 to repair the air conditioner.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: Peg McKinney

- Axon Rapid SOS upgrade

Motion #11) Moved by JD Russell and seconded by Kenneth Gammon to approve the purchase of the Axon Rapid SOS upgrade in the amount of \$5,651.10.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell

Absent: Peg McKinney

Chairman Report of Finance, Kenneth Gammon

- Finance Meeting April 24, 2024 at 6:00 PM at the Conference room

Communications, Petitions, Resolutions, Orders and Ordinances:

- Arbor Day Proclamations

Motion #12) Moved by JD Russell and seconded by Kenneth Gammon to approve the Mayor signing the Arbor Day Proclamations.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells

Absent: Peg McKinney

- Resolution for Maintenance – 2024 Motor Fuel Tax

Motion #13) Moved by JD Russell and seconded by Fred Wagner to pass **Resolution No. 2024-003, “Resolution for Maintenance of Streets and Highway by Municipality Under the Illinois Highway Code”**.

Ayes: Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells, Fred Wagner

Absent: Peg McKinney

- Ordinance Authorizing Sale of Municipally owned personal property

Motion #14) Moved by JD Russell and seconded by Kenneth Gammon to pass

Ordinance No. 1083, “Ordinance Authorizing Sale of Municipally owned personal property”

Ayes: Kenneth Gammon, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

Absent: Peg McKinney

- Ordinance for Garbage Service Contract

Motion #15) Moved by Fred Wagner and seconded by Kenneth Gammon to pass **Ordinance No. 1084, “Ordinance for Garbage Service Contract”**

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: Peg McKinney

- Ordinance amending Chapter 13, Division 2, Paragraph 11, of the City of St. Elmo (Fayette County), Illinois Municipal Code (Garbage Fee)

Motion #16) Moved by JD Russell and seconded by Fred Wagner to pass **Ordinance No. 1085, “Ordinance amending Chapter 13, Division 2, Paragraph 11, of the City of St. Elmo (Fayette County), Illinois Municipal Code (Garbage Fee)”**

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell

Absent: Peg McKinney

Unfinished Business:

New Business:

Executive Session: Approval of Executive Session minutes and destruction of tapes of Executive Session minutes in accordance with the Open Meetings Act, 5 ILCS 120/2(c) (21)

Motion #17) Moved by JD Russell and seconded by Fred Wagner to move into Executive Session for the purpose of Approval of Executive session minutes and destruction of tape of Executive Session minutes in accordance with the Open Meetings Act, 5 ILCS 120/2(c) (21) at 8:28 p.m.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells

Absent: Peg McKinney

Motion #18) Moved by Kenneth Gammon and seconded by JD Russell to adjourn from Executive Session at 8:35 p.m.

Ayes: Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells, Fred Wagner

Absent: Peg McKinney

Approve Executive Session Minutes for 4/5/23, 5/3/23, 8/2/23, 8/9/23, 11/1/23, 12/6/23 and 2/7/24.

Motion #19) Moved by JD Russell and seconded by Kenneth Gammon to approve the Executive Session Minutes for 4/5/23, 5/3/23, 8/2/23, 8/9/23, 11/1/23, 12/6/23 and 2/7/24.

Ayes: Kenneth Gammon, JD Russell, Bob Wells, Fred Wagner, Sandra Mace
Absent: Peg McKinney

Review list of approved Executive Session Minutes tapes scheduled to be erased.

Motion #20) Moved by JD Russell and seconded by Kenneth Gammon to approve the erasure of approved Executive Session Minutes tapes 10/6/21, 1/5/22, 2/7/22, 5/4/22, 6/1/22, 7/6/22, and 9/7/22

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon
Absent: Peg McKinney

Motion #21) Moved by JD Russell and seconded by Kenneth Gammon to amend **Ordinance No.1085, “Ordinance amending Chapter 13, Division 2, Paragraph 11, of the City of St. Elmo (Fayette County), Illinois Municipal Code (Garbage Fee)”** by adjusting the service charge to \$13.50 instead of \$15.00.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell
Absent: Peg McKinney

Adjourn or Recess:

Motion #22) Moved by JD Russell and seconded by Fred Wagner to adjourn the meeting at 8:59 p.m.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, JD Russell, Bob Wells
Absent: Peg McKinney

Kim Karnes, City Clerk