

**City Board Meeting Agenda  
City of St. Elmo  
November 7, 2018 - 6:00 p.m.  
At the City Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

**Reports and Communications from the Mayor and Other City Officers:**

- Repair or demolish property on Ash St. & 3<sup>rd</sup> St.

**Reports of Standing Committees:**

Chairman Report of Public Safety, Allen Nevergall

- Digi Ticket

Chairman Report of Finance, Rick Mills

- Investment Policy Quarterly Report
- Tax Levy
- IMLRMA Insurance
- Christmas Bonus

Chairman Report of Public Works, Sandra Mace

- Salt bid
- Tree & Stump Bid

Chairman Report of Parks, Local Improvements & Zoning, David Watkins

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- Appointment Ordinance For the City of St. Elmo/Legal Services Agreement
- Ordinance Amending Chapter 4 , Divisions 1 and 2 of the City of St. Elmo, Fayette County, Illinois Municipal Code
- An Ordinance Approving and Authorizing the Execution of a TIF District Redevelopment Agreement by and between the City of St. Elmo and David Belden”
- Resolution Allocating Payment of Promissory Note from City Funds
- Azavar - Contingent Fee Professional Services Agreement
- Sale of property

**Unfinished Business:**

**New Business:**

- Special board meeting November 14, 2018
- Christmas tree & budget and Christmas in St. Elmo
- Christmas party & budget

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**November 7, 2018 - 6:00 p.m.**  
**At the City Hall**

The City Council met in regular session Wednesday, November 7, 2018 at 6:02 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Sandra Mace, Kenneth Gammon, Allen Nevergall, Rick Mills and David Watkins. Also present was City Clerk Rebecca Werner, Treasurer Mary Magnus, and Chief Brock Rich.

Sales Tax received in October was \$11,748.36  
State Income Tax received in October was \$13,601.94  
State Use Tax received in October was \$3,335.42  
Motor Fuel Tax received in October was \$2,603.92

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the October 3, 2018 Board Meeting minutes.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

Approval of Treasurer's Report

Motion #2) Moved by David Watkins and seconded by Kenneth Gammon to approve the October 2018 Treasurer's Report as presented totaling \$152,509.75. \$35,484.22 in General Fund; \$0.00 in Audit Fund; \$1,336.59 in Social Security Fund; \$53,605.05 in Sewer Fund; \$4,927.35 in Garbage Disposal Fund; \$889.72 in Equipment Fund \$43,140.94 in Water Distribution Fund; \$306.00 in Motor Fuel Fund; \$564.55 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$0.00 in Hotel/Motel Fund; \$2,335.79 in Special Tax Allocation Fund TIF I; \$9,702.18 in Special Tax Allocation Fund TIF II; \$217.36 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

Visitors: Butch Mitchell wanted city water in 2004 and was told he had to put it in himself now there is water going out that way. He is wanting reimbursed for the pipe he had to put in and all the work he did. Amber Shinn said they are to the point where they need to rent equipment to finish cleaning up the property on 3<sup>rd</sup> and Ash. Greg & Bryce Lybarger were waiting on the bid results of the property being sold.

**Reports and Communications from the Mayor and Other City Officers:**

- Repair or demolish property on Ash St. & 3<sup>rd</sup> St.

Motion #3) Moved by Kenneth Gammon and seconded by Rick Mills to table the repair or demolish property on Ash & 3<sup>rd</sup> till Dec. 5th

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

Ernie would like to apply for two grants in 2019 -- phase two on the water lines and Downtown Street which is a 80/20 for \$800,000.00. He also reported that we are working on getting the \$75,000 of the \$100,000 grant that was suspended.

**Reports of Standing Committees:**

Chairman Report of Public Safety, Allen Nevergall

- Digi Ticket

Motion #4) Moved by Allen Nevergall and seconded by Rick Mills to approve the digi TICKET software Maintenance & Support Agreement Annual Fee of \$506.13.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

#### Chairman Report of Finance, Rick Mills

- Investment Policy Quarterly Report

Motion #5) Moved by Rick Mills and seconded by Sandra Mace to approve the Investment Policy Quarterly Report for July, August & September 2018.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

- Tax Levy

Motion #6) Moved by Rick Mills and seconded by Sandra Mace to approve the 105% (.05%) increase for the annual tax levy ordinance which is the maximum allowed without a public hearing with the increase going to social security and corporate.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

- IMLRMA Insurance

Motion #7) Moved by Rick Mills and seconded by Sandra Mace to approve the renewal of the Illinois Municipal League Risk Management Association Insurance in the amount of \$71,745.30 and \$250.00 for Dues.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

- Christmas Bonus

Motion #8) Moved by Rick Mills and seconded by Sandra Mace to approve the 2018 Christmas bonus for City employees, as attached.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

#### Chairman Report of Public Works, Sandra Mace

- Salt bid

Motion #9) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the purchase of de-icing salt from Compass Minerals for \$99.60 per ton delivered.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkin, Sandra Mace

- Tree & Stump Bid

Motion #10) Moved by Sandra Mace and seconded by Rick Mills to approve the bid from LD Top Notch in the amount of \$13,845.00 to remove trees and all stumps.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

#### Chairman Report of Parks, Local Improvements & Zoning, David Watkins

#### **Communications, Petitions, Resolutions, Orders and Ordinances:**

- Appointment Ordinance For the City of St. Elmo/Legal Services Agreement

Motion #11) Moved by Sandra Mace and seconded by David Watkins to pass **Ordinance No. 1014, "Appointment Ordinance For the City of St. Elmo/Legal Services Agreement."**

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

- Ordinance Amending Chapter 4 , Divisions 1 and 2 of the City of St. Elmo, Fayette County, Illinois Municipal Code

Motion #12) Moved by Sandra Mace and seconded by Kenneth Gammon to pass **Ordinance No. 1015, "Ordinance Amending Chapter 4, Divisions 1 and 2 of the City of St. Elmo, Fayette County, Illinois Municipal Code"**

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

- An Ordinance Approving and Authorizing the Execution of a TIF District Redevelopment Agreement by and between the City of St. Elmo and David Belden”

Motion #13) Moved by Sandra Mace and seconded by Kenneth Gammon to pass **Ordinance No. 1016, “An Ordinance Approving and Authorizing the Execution of a TIF District Redevelopment Agreement by and between the City of St. Elmo and David Belden”**

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

- Resolution Allocating Payment of Promissory Note from City Funds

Motion #14) Moved by Sandra Mace and seconded by Kenneth Gammon to pass **Resolution No. 2018-005, “Resolution Allocating Payment of Promissory Note from City Funds”**

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

- Azavar - Contingent Fee Professional Services Agreement

Motion #15) Moved by Sandra Mace and seconded by David Watkins to hire Azavar and sign the Contingent Fee Professional Services Agreement with attorneys approval.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

- Sale of property

Motion #16) Moved by David Watkins and seconded by Sandra Mace to table the sale of property till the Special board meeting on November 14, 2018 at 6:00 PM to give time to review the bids.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

#### **Unfinished Business:**

##### **New Business:**

- Special board meeting November 14, 2018 @ 6:00 PM
- Christmas tree & budget and Christmas in St. Elmo

Motion #17) Moved by Kennth Gammon and seconded by Rick Mills to approve a Christmas Tree Budget not to exceed \$700.00 and sponsor Christmas in St. Elmo.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

- Christmas party & budget

Motion #18) Moved by Sandra Mace and seconded by Rick Mills to approve a City Christmas Party and set the date as December 8th and set the budget not to exceed \$1700.00

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

#### **Executive Session:**

##### **Adjourn or Recess:**

Motion #19) Moved by Rick Mills and seconded by David Watkins to adjourn the meeting at 7:15 p.m.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

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Rebecca Werner, City Clerk

**THE CITY OF ST. ELMO  
HAS CALLED A  
SPECIAL CITY BOARD MEETING  
FOR NOVEMBER 14, 2018  
AT 6:00 P.M.  
AT THE CITY HALL  
TO DISCUSS SALE OF PERSONAL  
PROPERTY OWNED BY THE  
CITY OF ST. ELMO, SALT BIDS,  
AND EJ WATER LINE**

**SPECIAL BOARD MEETING AGENDA**

**City of St. Elmo**

**November 14, 2018 – 6:00 P.M**

**At the City Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Visitors

**New Business**

- Sale of personal property - 250,000 gallon water storage tank
- Sale of personal property - 215 N. Locust St., 314 N. Elm St., 419 N. Olive St.
- Salt Bids
- EJ Water Line

Executive Session

Adjourn

# SPECIAL BOARD MEETING MINUTES

## City of St. Elmo

November 14, 2018 – 6:00 P.M

## At the City Hall

The City Council met in special session Wednesday, November 14, 2018 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Sandra Mace, Kenneth Gammon, Allen Nevergall, and David Watkins. Absent was Alderman Rick Mills. Also present was City Clerk Rebecca Werner, and Treasurer Mary Magnus.

Pledge of Allegiance

Visitors

New Business

- Sale of personal property - 250,000 gallon water storage tank

Motion #1) Moved by Sandra Mace and seconded by Allen Nevergall to approve the bill of sale of the 250,000 gallon water storage tank to PF St. Elmo IL Landlord, LLC.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

- Sale of personal property - 215 N. Locust St., 314 N. Elm St., 419 N. Olive St.

Motion #2) Moved by Sandra Mace and seconded by Kenneth Gammon to reject the bids for the sale of personal property at 215 N. Locust St.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Allen Nevergall

Motion #3) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the bids for the sale of personal property at 314 N. Elm St. from Ernie Sperry in the amount of \$2,625.00.

Ayes: Sandra Mace, Kenneth Gammon, Allen Nevergall David Watkins

Motion #4) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the bids for the sale of personal property at 419 N. Olive St. from Charles Mefford in the amount of \$2,000.00.

Ayes: Kenneth Gammon, Allen Nevergall, David Watkins, Sandra Mace

- Salt Bids

Motion #5) Moved by Sandra Mace and seconded by Kenneth Gammon to rescind Motion #9 from the November 7, 2018 board meeting concerning salt bids and to approve the purchase of de-icing salt from Gunther Salt for \$96.32 per ton delivered.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

- EJ Water Line

Motion #6) Moved by Sandra Mace and seconded by Kenneth Gammon to rescind Motion #5 from the February 7, 2018 board meeting concerning purchasing the water line south of town from E J Water and to approve purchasing the water line south of town from E J Water in the amount up to \$28,609.95.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Allen Nevergall

Executive Session

Adjourn

Motion #7) Moved by Kenneth Gammon and seconded by Sandra Mace to adjourn the Special Meeting at 6:36 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Allen Nevergall, David Watkins

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Rebecca Werner, City Clerk