

City Board Meeting Agenda
City of St. Elmo
April 2, 2025 - 6:00 p.m.
At the Magnus Conference Hall

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

Reports of Standing Committees:

Chairman Report of Public Works, Peg McKinney

- Clean up days May 19, 2025
- Water line bid for extra work for Travel Center Area

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Trash Cans
- Playground Equipment

Chairman Report of Public Safety, James D. Russell

- Polling board for Police Computers

Chairman Report of Finance, Kenneth Gammon

- Finance Meeting April 22, 2025 at 6:00 PM at the Conference room
- MFT Compliance Review 2024
- Mary Magnus Retirement
- New Computers at the office

Communications, Petitions, Resolutions, Orders and Ordinances:

- AN ORDINANCE AMENDING CHAPTER 13, DIVISION 2, PARAGRAPH 11, OF THE CITY OF ST. ELMO (FAYETTE COUNTY), ILLINOIS MUNICIPAL CODE. (Garbage Ordinance)
- Arbor Day Proclamations
- Sexual Assault Month Proclamation

Unfinished Business:

New Business:

Executive Session: Approval of Executive Session minutes and destruction of tapes of Executive Session minutes in accordance with the Open Meetings Act, 5 ILCS 120/2(c) (21)

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
April 2, 2025 - 6:00 p.m.
At the Magnus Conference Hall

The City Council met in regular session Wednesday, April 2, 2025 at 6:33 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Sandra Mace, Peg McKinney, Fred Wagner, JD Russell and Kenneth Gammon. Also present was Treasurer Mary Magnus, Michelle Oldfield, Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter and Clerk Kim Karnes. Absent was Robert Wells

Approval of Board Minutes

Motion #1) Moved by JD Russell and seconded by Fred Wagner to approve the March 5, 2025 Board Meeting minutes.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell
Absent: Bob Wells

Approval of Treasurer's Report

Motion #2) Moved by JD Russell and seconded by Kenneth Gammon to approve the March 2025 Treasurer's Report and to pay the bills.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner
Absent: Bob Wells

Visitors: newly elected officers Rita Davis, Letty Cameron, and Danielle Fontaine

Reports and Communications from the Mayor and Other City Officers:

Reports of Standing Committees:

Chairman Report of Public Works, Peg McKinney

- Clean up days May 19, 2025

Motion# 3) Moved by Peg McKinney and seconded by Fred Wagner to set cleanup day for May 19, 2025 and to hire Rumpke for 40 yd. roll off dumpsters in the amount of \$575.00 per container and fees.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner, Sandra Mace
Absent: Bob Wells

- Water line bid for extra work for Travel Center Area

Motion #4) Moved by Peg McKinney and seconded by Kenneth Gammon to approve the water line bid for extra work at Travel Center area from Groundworks in the amount of \$63,075.00.

Ayes: Peg McKinney, JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon
Absent: Bob Wells

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Trash Cans

Motion #5) Moved by Kenneth Gammon and seconded by JD Russell to approve purchase of 8 trash cans from Barco Products in the amount of \$3192.00 plus shipping.

Ayes: JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney
Absent: Bob Wells

- Playground Equipment

Motion #6) Moved by JD Russell and seconded by Kenneth Gammon to approve purchase a Patriot's Point Playground from Willy Goat in the amount of \$4571.00 plus shipping.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Bob Wells

Chairman Report of Public Safety, James D. Russell

- Polling board for Police Computers

Motion #7) Moved by JD Russell and seconded by Kenneth Gammon to confirm the poll vote taken on March 12, 2025 to accept the purchase an additional 1500.00 in costs to finish up police computers

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner

Absent: Bob Wells

Chairman Report of Finance, Kenneth Gammon

- Finance Meeting April 22, 2025 at 6:00 PM at the Conference room
- MFT Compliance Review 2024

Motion #8) Moved by Kenneth Gammon and seconded by Fred Wagner to accept the MFT Compliance Review 2024 for the period beginning January 1, 2024 through December 31, 2024.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner, Sandra Mace

Absent: Bob Wells

- Mary Magnus Retirement

Motion #9) Moved by Sandra Mace and seconded by Peg McKinney to accept the retirement of Mary Magnus as of April 30th, 2025

Ayes: Peg McKinney, Fred Wagner, Sandra Mace, Kenneth Gammon

Nays: JD Russell

Absent: Bob Wells

- New Computers at the office

Motion #10) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the purchase of 3 new computers, software, and installation for the city office from Philpot Electronics in the amount of \$1953.82

Ayes: JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Absent: Bob Wells

Communications, Petitions, Resolutions, Orders and Ordinances:

- AN ORDINANCE AMENDING CHAPTER 13, DIVISION 2, PARAGRAPH 11, OF THE CITY OF ST. ELMO (FAYETTE COUNTY), ILLINOIS MUNICIPAL CODE. (Garbage Ordinance)

Motion #11) Moved by Kenneth Gammon and seconded by Fred Wagner to pass Ordinance No. 1103, "**Ordinance amending Chapter 13, Division 2, Paragraph 11, of the City of St. Elmo (Fayette County), Illinois Municipal Code (Garbage Fee)**"

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Bob Wells

- Arbor Day Proclamations
- Sexual Assault Month Proclamation

Motion #12) Moved by Kenneth Gammon and seconded by Fred Wagner to approve the Mayor signing the Arbor Day Proclamation and the Sexual Assault Month Proclamation.
Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner
Absent: Bob Wells

Unfinished Business:

New Business:

Executive Session: Approval of Executive Session minutes and destruction of tapes of Executive Session minutes in accordance with the Open Meetings Act, 5 ILCS 120/2(c) (21)

Motion #13) Moved by Peg McKinney and seconded by JD Russell to move into Executive Session for the purpose of Approval of Executive session minutes and destruction of tape of Executive Session minutes in accordance with the Open Meetings Act, 5 ILCS 120/2(c) (21) at 7:13 p.m. with Mary Magnus present.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner, Sandra Mace
Absent: Bob Wells

Motion #14) Moved by JD Russell and seconded by Fred Wagner to adjourn from Executive Session at 7:16 p.m.

Ayes: Peg McKinney, JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon
Absent: Bob Wells

Approve Executive Session Minutes for 4/3/24, 5/1/24, 7/3/24, 8/7/24 and 11/6/24.

Motion #15) Moved by Fred Wagner and seconded by Kenneth Gammon to approve the Executive Session Minutes for 4/3/24, 5/1/24, 7/3/24, 8/7/24 and 11/6/24.

Ayes: JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney
Absent: Bob Wells

Review list of approved Executive Session Minutes tapes scheduled to be erased.

Motion #16) Moved by Fred Wagner and seconded by Kenneth Gammon to approve the erasure of approved Executive Session Minutes tapes 1/4/23, 4/5/23, 5/3/23, 8/2/23 and 8/9/23.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell
Absent: Bob Wells

Adjourn or Recess:

Motion #17) Moved by JD Russell and seconded by Kenneth Gammon to adjourn the meeting at 7:23 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner
Absent: Bob Wells

Kim Karnes, City Clerk