

**City Board Meeting Agenda
City of St. Elmo
November 3, 2021 - 6:00 p.m.
At the American Legion**

Order of Business

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

Reports and Communications from the Mayor and Other City Officers:

- Employee Service Award

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Salt bid
- 2004 Ford Pickup 2 tires & rotors
- Brush Removal Sewer Lagoon

Chairman Report of Parks, Local Improvements & Zoning, Rick Mills

- Phillips Building Lease

Chairman Report of Public Safety, James D. Russell

- Polling Board repair & replace Police Body Cam & repair Tahoe

Chairman Report of Finance, Kenneth Gammon

- Loan Payment Dieterich Bank
- Investment Policy Quarterly Report
- Tax Levy
- IMLRMA Insurance
- Christmas Bonus

Communications, Petitions, Resolutions, Orders and Ordinances:

Unfinished Business:

New Business:

- Christmas party & budget & Christmas in St. Elmo

Executive Session:

Adjourn or Recess:

City Board Meeting Minutes
City of St. Elmo
November 3, 2021 - 6:00 p.m.
At the American Legion

The City Council met in regular session Wednesday, November 3, 2021 at 6:00 p.m. at the American Legion with the following City Officials present: Mayor Kimberly Baron, Alderman Kenneth Gammon, Rick Mills, Sandra Mace, Danielle Fontaine and James D. Russell. Absent was Alderman Robert Wells. Also present was Treasurer Mary Magnus and Clerk Rebecca Werner.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by Sandra Mace and seconded by Rick Mills to approve the October 6, 2021 Board Meeting minutes.

Ayes: Danielle Fontaine, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Absent: Robert Wells

Approval of Treasurer's Report

Motion #2) Moved by Rick Mills and seconded by Kenneth Gammon to approve the October 2021 Treasurer's Report and pay the bills.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Danielle Fontaine

Absent: Robert Wells

Visitors: M & G Engineers (Lee & Mitch), Ernie Myers, Mike & Patty Caraway, and Jack Belden. M&G Engineers talked about the new water line project, the grant will not cover engineering but suggested wrap down town grant with the water grant. Jack Belden went to Altamont to see what their trailer park ordinance was like. They are grandfathered in and allowed to move trailers in.

Reports and Communications from the Mayor and Other City Officers:

- Employee Service Award -- Mike Caraway 40 years

Reports of Standing Committees:

Chairman Report of Public Works, Sandra Mace

- Salt bid

Motion #3) Moved by Sandra Mace and seconded by Danielle Fontaine to approve the purchase of de-icing salt from Gunther Salt Co. for \$109.50 per ton delivered plus fuel surcharge.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Danielle Fontaine, Sandra Mace

Absent: Robert Wells

- 2004 Ford Pickup 2 tires & rotors

Motion #4) Moved by Sandra Mace and seconded by Kenneth Gammon to accept the estimate from Sperry Service for 2 tires & rotors for the 2004 Ford Pickup in the amount of \$879.82.

Ayes: Rick Mills, JD Russell, Danielle Fontaine, Sandra Mace, Kenneth Gammon

Absent: Robert Wells

- Brush Removal Sewer Lagoon

Motion #5) Moved by Sandra Mace and seconded by JD Russell to accept the estimate from Smith Welding for Brush & Weed Removal on Sewer Lagoon in the amount of \$2930.00.

Ayes: JD Russell, Danielle Fontaine, Sandra Mace, Kenneth Gammon, Rick Mills

Absent: Robert Wells

Chairman Report of Parks, Local Improvements & Zoning, Rick Mills

- Phillips Building Lease

Motion #6) Moved by Rick Mills and seconded by Danielle Fontaine to release the St. Elmo Public Library District from their lease agreement.

Ayes: Danielle Fontaine, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Absent: Robert Wells

Chairman Report of Public Safety, James D. Russell

- Polling Board repair & replace Police Body Cam & repair Tahoe

Motion #7) Moved by JD Russell and seconded by Kenneth Gammon to confirm poll vote taken on October 21, 2021 to repair & replace Police Body Cam & repair Tahoe

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Danielle Fontaine

Absent: Robert Wells

Chairman Report of Finance, Kenneth Gammon

- Loan Payment Dieterich Bank

Motion #8) Moved by Kenneth Gammon and seconded by Danielle Fontaine to make a payment of \$50,000 on the loan payment due Dec. 1, 2021.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Danielle Fontaine, Sandra Mace

Absent: Robert Wells

- Investment Policy Quarterly Report

Motion #9) Moved by Kenneth Gammon and seconded by Rick Mills to approve the Investment Policy Quarterly Report for July, August & September 2021.

Ayes: Rick Mills, JD Russell, Danielle Fontaine, Sandra Mace, Kenneth Gammon

Absent: Robert Wells

- Tax Levy

Motion #10) Moved by Kenneth Gammon and seconded by JD Russell to approve the 105% (.05%) increase for the annual tax levy ordinance which is the maximum allowed without a public hearing with the increase going to corporate.

Ayes: JD Russell, Danielle Fontaine, Sandra Mace, Kenneth Gammon, Rick Mills

Absent: Robert Wells

- IMLRMA Insurance

Motion #11) Moved by Kenneth Gammon and seconded by Rick Mills to approve the renewal of the Illinois Municipal League Risk Management Association Insurance in the amount of \$66,127.05 and \$250.00 for Dues.

Ayes: Danielle Fontaine, Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell

Absent: Robert Wells

- Christmas Bonus

Motion #12) Moved by Kenneth Gammon and seconded by Rick Mills to approve the 2021 Christmas bonus for City employees, as attached.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, JD Russell, Danielle Fontaine

Absent: Robert Wells

Communications, Petitions, Resolutions, Orders and Ordinances:

Unfinished Business:

New Business:

- Christmas party & budget & Christmas in St. Elmo

Motion #13) Moved by Rick Mills and seconded by Kenneth Gammon to approve a City Christmas Party and set the date as December 4th and set the budget not to exceed \$2000.00 and set Christmas in St. Elmo for December 5th.

Ayes: Kenneth Gammon, Rick Mills, JD Russell, Danielle Fontaine, Sandra Mace

Absent: Robert Wells

Executive Session:

Adjourn or Recess:

Motion #14) Moved by Rick Mills and seconded by Danielle Fontaine to adjourn the meeting at 7:21 p.m.

Ayes: Rick Mills, JD Russell, Danielle Fontaine, Sandra Mace, Kenneth Gammon

Absent: Robert Wells

Rebecca J. Werner, City Clerk

2021 Christmas Bonus

\$369.95 which is a **\$325.00** check with ss, med taxes and retirement taken out of
Mike C, Tony P, Mary, Peg, & Bobbie

\$170.75 which is a **\$150.00** check with ss, med taxes and retirement taken out of
Tony B, Dylan

\$162.43 which is a **\$150.00** check with ss, med taxes taken out of
Dan

\$56.92 which is a **\$50.00** check with ss, med taxes and retirement taken out of
Jeremy

\$54.15 which is a **\$50.00** check with ss, med taxes taken out of
Matthew, Brad, Tim

2021 City Employees

Mike Caraway SS 6.2% Med 1.45% Ret 4.5% total 12.15%

Tony Porter SS 6.2% Med 1.45% total 7.65%

Peggy McKinney

Mary Magnus

Bobbie Beshears

Dylan Brooks Hired Jan 2021 academy July 2021

Jeremy Scruggs Hired Oct. 2021

Tony Bearden -- Part time

Daniel Beck -- Part time Oct. 6, 2014

Matthew Ledbetter – Part time Sept. 2020

Brad Ledbetter – Part time May 2021

Tim Taylor – Part Time Sept. 2021

2004 – 100.00

2005, 2006, 2007, 2008 – 120.00

2009 – 150.00

2010 – 300.00, 150.00, 75.00, 50.00

2012 – 325.00, 100.00, 75.00, 50.00

2013 – 325.00, 150.00, 100.00, 75.00, 50.00

2014 – 325.00, 150.00, 100.00, 75.00

2015 – 325.00, 175.00, 150.00, 75.00

2016 – 325.00, 150.00, 75.00

2017 – 325.00, 150.00, 75.00

2018 – 325.00, 150.00, 75.00, 50.00

2019 – 325.00, 150.00, 50.00

2020 – 325.00, 150.00, 50.00