

**City Board Meeting Agenda  
City of St. Elmo  
September 5, 2018 - 6:00 p.m.  
At the City Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

**Reports and Communications from the Mayor and Other City Officers:**

- Citizen of the Year
- Repair or demolish property on Ash St. & 3<sup>rd</sup> St.

**Reports of Standing Committees:**

Chairman Report of Public Works, Sandra Mace

- Gateway Generator Maintenance Repair Proposal
- Vandevanter Engineering – Rt. 40 Lift station replace pump
- Change Order #1 Lift Station Project
- Caldwell Tanks Pay Request

Chairman Report of Parks, Local Improvements & Zoning, David Watkins

Chairman Report of Public Safety, Allen Nevergall

- Personnel
- Hiring Part time Officers
- 2018 IL Criminal Patrol Conference
- Radar Trailer

Chairman Report of Finance, Rick Mills

- Personnel -- Office Help

**Communications, Petitions, Resolutions, Orders and Ordinances:**

**Unfinished Business:**

**New Business:**

- Set trick or treat

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes  
City of St. Elmo  
September 5, 2018 - 6:00 p.m.  
At the City Hall**

The City Council met in regular session Wednesday, September 5, 2018 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Sandra Mace, Kenneth Gammon, Allen Nevergall, Rick Mills and David Watkins. Also present was City Clerk Rebecca Werner, Treasurer Mary Magnus, and Chief Brock Rich.

Sales Tax received in August was \$10,748.61  
State Income Tax received in August was \$8,967.44  
State Use Tax received in August was \$3,210.50  
Motor Fuel Tax received in August was \$3,232.65

**Pledge of Allegiance**

**Approval of Board Minutes**

Motion #1) Moved by David Watkins and seconded by Allen Nevergall to approve the August 1, 2018 Board Meeting minutes.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

**Approval of Treasurer's Report**

Motion #2) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the August 2018 Treasurer's Report as presented totaling \$161,416.33. \$45,253.43 in General Fund; \$0.00 in Audit Fund; \$1,306.80 in Social Security Fund; \$26,991.79 in Sewer Fund; \$4,964.65 in Garbage Disposal Fund; \$3,009.24 in Equipment Fund \$56,540.71 in Water Distribution Fund; \$18,231.00 in Motor Fuel Fund; \$452.21 in Road and Bridge Fund; \$0.00 in Insurance Fund; \$0.00 in Hotel/Motel Fund; \$2,746.00 in Special Tax Allocation Fund TIF I; \$1,920.50 in Special Tax Allocation Fund TIF II; \$0.00 in Special Tax Allocation Fund TIF III; \$0.00 in Public Benefits Fund.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

Visitors: Lucas Watson-wanted to introduce himself to the board and ask about putting signs in yards for County Treasurer

Ken Thomason- signs out at Tower Lake (are ordered), Ambulance service isn't close enough to town takes 30 min to get here one night. Dam needs cut Kids fishing tournament Lake Nellie September 30.

Randy Watson- Didn't know there was a distance to put signs in yard.

**Reports and Communications from the Mayor and Other City Officers:**

- Citizen of the Year -- Richard Lowe
- Repair or demolish property on Ash St. & 3<sup>rd</sup> St.

Motion #3) Moved by Sandra Mace and seconded by David Watkins to extend the notice to repair or demolish for property of Ash and 3<sup>rd</sup> until October 3<sup>rd</sup>, 2018.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

**Reports of Standing Committees:**

Chairman Report of Public Works, Sandra Mace

- Gateway Generator Maintenance Repair Proposal

Motion #4) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the generator maintenance repair proposal from Gateway Industrial Power, Inc. in the amount of \$1,622.80 for switch repair.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

- Vandevanter Engineering – Rt. 40 Lift station replace pump

Motion #5) Moved by Sandra Mace and seconded by Kenneth Gammon to accept the proposal from Vandevanter Engineering a Cogent Co in the amount of \$6,115.70 plus freight for replacement of the pump on the Rt. 40 Lift station.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

- Change Order #1 Lift Station Project (decrease)

Motion #6) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the final change order #1 to Haier Plumbing & Heating Inc. for the wastewater lift station and force main.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

- Caldwell Tanks Pay Request

Motion #7) Moved by Sandra Mace and seconded by Kenneth Gammon to approve the payment of \$501,600.00 to Caldwell Tanks, Inc. for the ground storage tank.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

#### Chairman Report of Parks, Local Improvements & Zoning, David Watkins

#### Chairman Report of Public Safety, Allen Nevergall

- Personnel
- Hiring Part time Officers
- 2018 IL Criminal Patrol Conference

Motion #8) Moved by Allen Nevergall and seconded by Rick Mills to approve Jake Etcheson attending the 2018 IL Criminal Patrol Conference.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

- Radar Trailer

Motion #9) Moved by Allen Nevergall and seconded by Sandra Mace to approve purchasing a stalker SAM trailer from Stalker Radar in the amount of \$8,692.00.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

#### Chairman Report of Finance, Rick Mills

- Personnel -- Office Help Interviewing people right now

### **Communications, Petitions, Resolutions, Orders and Ordinances:**

#### **Unfinished Business:**

#### **New Business:**

- Set trick or treat

Motion #10) Moved by Sandra Mace and seconded by Rick Mills to set Trick or Treat on October 31st between 6 and 8 pm.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

**Executive Session:** Personnel in accordance with the Open Meetings Act, Section 2 c (1) Motion #11) Moved by David Watkins and seconded by Kenneth Gammon to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, Section 2 c (1) at 7:10 p.m. with Mary Magnus and Chief Rich present.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

Motion #12) Moved by Allen Nevergall and seconded by David Watkins to adjourn from Executive Session at 7:27 p.m.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

Motion # 13) Moved by Allen Nevergall and seconded by Sandra Mace to approve the hiring of Wayne Woods, Brian Roedl, and Cody Collins as part time police officers and to set their pay at \$17.00 per hour.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

**Adjourn or Recess:**

Motion #14) Moved by Kenneth Gammon and seconded by David Watkins to adjourn the meeting at 7:32 p.m.

Ayes: Kenneth Gammon, Rick Mills, David Watkins, Sandra Mace

Nay: Allen Nevergall

Rebecca Werner, City Clerk

**SPECIAL BOARD MEETING MINUTES**  
**City of St. Elmo**  
**Sept 24, 2018 – 6:00 P.M**  
**At the City Hall**

The City Council met in special session Monday, September 24, 2018 at 6:00 p.m. at the City Hall with the following City Officials present: Mayor Ernie Myers, Alderman Sandra Mace, Kenneth Gammon, Allen Nevergall, Rick Mills and David Watkins. Also present was City Clerk Rebecca Werner, and Treasurer Mary Magnus.

Pledge of Allegiance

Visitors

New Business

- Sondra Chamberlin Resignation

Motion #1) Moved by Allen Nevergall and seconded by Rick Mills to accept Sondra Chamberlin resignation effective September 21, 2018.

Ayes: Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills

- Personnel -- Office Help Full Time Secretary

Executive Session Personnel in accordance with the Open Meetings Act, Section 2 c (1

Motion #2) Moved by David Watkins and seconded by Kenneth Gammon to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, Section 2 c (1) at 6:05 p.m. with Mary Magnus present.

Ayes: David Watkins, Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall

Motion #3) Moved by Rick Mills and seconded by David Watkins to adjourn from Executive Session at 6:14 p.m.

Ayes: Sandra Mace, Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins

Motion #4) Moved by Rick Mills and seconded by Kenneth Gammon to approve the hiring of Bobbie Beshears as Full-Time Secretary for the City of St. Elmo at the rate of \$10.50 per hour for 40 hours a week.

Ayes: Kenneth Gammon, Rick Mills, Allen Nevergall, David Watkins, Sandra Mace

Adjourn

Motion #5) Moved by Allen Nevergall and seconded by David Watkins to adjourn the special meeting at 6:16 p.m.

Ayes: Rick Mills, Allen Nevergall, David Watkins, Sandra Mace, Kenneth Gammon

Rebecca Werner, City Clerk