

**City Board Meeting Agenda  
City of St. Elmo  
June 5, 2024 - 6:00 p.m.  
At the Magnus Conference Hall**

**Order of Business**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Board Minutes

Approval of Treasurer's Report

Visitors:

**Reports and Communications from the Mayor and Other City Officers:**

**Reports of Standing Committees:**

Chairman Report of Public Safety, James D. Russell

- Confirm poll vote on Police Vehicle

Chairman Report of Finance, Kenneth Gammon

- MFT Compliance Review 2023
- Summer Lunch Program Donation
- Review Investment Policy

Chairman Report of Public Works, Peg McKinney

- Confirm poll vote on Truck
- Water Plant – Cal-Val
- Motor Fuel Tax bids on sidewalk & asphalt
- Water Tower inspection discussion

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Deken Park Diamond A discussion
- Tower Lake grass carp

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Approving and Authorizing the Execution of a TIF Redevelopment Agreement by and between The City of St. Elmo, Fayette County, Illinois and Mitchco, Inc.
- Ordinance amending Chapter 6, Liquor
- Ordinance amending Chapter 4, Division 2, Rates (water)
- An Ordinance approving and authorizing the execution of a professional services agreement for the establishment and annual administration of St. Elmo Business Development District No.1 by and between the City of St. Elmo and Jacob & Klein, LTD. and The Economic Development Group, LTD

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**June 5, 2024 - 6:00 p.m.**  
**At the Magnus Conference Hall**

The City Council met in regular session Wednesday, June 5, 2024 at 6:00 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Sandra Mace, Fred Wagner, Peg McKinney, Robert Wells, JD Russell, and Kenneth Gammon. Also present was Treasurer Mary Magnus, Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter and Clerk Kim Karnes.

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by JD Russell and seconded by Kenneth Gammon to approve the May 1, 2024 Board Meeting minutes.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Approval of Treasurer's Report

Motion #2) Moved by JD Russell and seconded by Kenneth Gammon to approve the May 2024 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

Visitors: Ken & Amanda Berg, Chalen Swick, Danielle Fontaine

Ken was sent an ordinance letter that he did not receive because it was mailed to an address, he does not receive mail at. The ordinance letter was about "junk" he had close to his building; he will not remove that the property that is considered junk because he uses that property to sell parts from for his business. The city council is going to look into adding exceptions for business district properties.

Chalen Swick is the new owner of Mitchco, now named Goldie's, he also owns the Cabin in Brownstown. He is hoping to give the interior a facelift and would like to add a small interior bar. He is hoping to increase sales.

**Reports and Communications from the Mayor and Other City Officers:**

**Reports of Standing Committees:**

Chairman Report of Public Safety, James D. Russell

- Confirm poll vote on Police Vehicle

Motion #3) Moved by JD Russell and seconded by Kenneth Gammon to confirm the poll vote taken on May 15, 2024 to purchase a police vehicle from Kansas Highway Patrol not to exceed \$35,000.00.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

Chairman Report of Finance, Kenneth Gammon

- MFT Compliance Review 2023

Motion #4) Moved by Kenneth Gammon and seconded by Fred Wagner to accept the MFT Compliance Review 2023 for the period beginning January 1, 2023 through December 31, 2023.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

- Summer Lunch Program Donation

Motion #5) Moved by Fred Wagner and seconded by Kenneth Gammon to donate \$5,000 to the Summer Lunch Program.

Ayes: Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

- Review Investment Policy -- Board reviewed

#### Chairman Report of Public Works, Peg McKinney

- Confirm poll vote on Truck

Motion #6) Moved by Peg McKinney and seconded by Kenneth Gammon to confirm the poll vote taken on May 15, 2024 to purchase a new 2023 Ford F 250 Super truck in the amount of \$70,768.00.

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

- Water Plant – Cal-Val

Motion #7) Moved by Peg McKinney and seconded by Kenneth Gammon to approve the proposal from Engineered Solutions Midwest in the amount of \$3,431.73 to retrim the Cal-Val.

Ayes: Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

- Motor Fuel Tax bids on sidewalk & asphalt

Motion #8) Moved by Peg McKinney and seconded by Bob Wells to accept bids from S & K Concrete for sidewalks in the amount not to exceed \$20,000.00 and Effingham Asphalt for Bit. Patch mix delivered in the amount not to exceed \$3,000.00 and Agg Ditch RR3 delivered in the amount of \$1000.00.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

Motion #9) Moved by Peg McKinney and seconded by Kenneth Gammon to use \$5,000 from the Road and Bridge fund to use for extra concrete work.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

- Water Tower inspection discussion -- free inspection

#### Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Deken Park Diamond A discussion
- Tower Lake grass carp

Motion #10) Moved by Bob Wells and seconded by Fred Wagner to approve the purchase of seventy grass carp not to exceed \$1,000.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Approving and Authorizing the Execution of a TIF Redevelopment Agreement by and between The City of St. Elmo, Fayette County, Illinois and Mitchco, Inc.

Motion #11) Moved by JD Russell and seconded by Fred Wagner to pass **Ordinance No. 1087, An Ordinance Approving and Authorizing the Execution of a TIF Redevelopment Agreement by and between The City of St. Elmo, Fayette County, Illinois and Mitchco, Inc.**

Ayes: JD Russell, Bob Wells, Fred Wagner, Sandra Mace, Kenneth Gammon

Abstain: Peg McKinney

- Ordinance amending Chapter 6, Liquor

Motion #12) Moved by Fred Wagner and seconded by JD Russell to pass **Ordinance No. 1088. An Ordinance amending Chapter 6, Liquor**

Ayes: Bob Wells, Fred Wagner, Kenneth Gammon, JD Russell

Nays: Sandra Mace, Peg McKinney

- Ordinance amending Chapter 4, Division 2, Rates (water)

Motion #13) Moved by JD Russell and seconded by Fred Wagner to pass **Ordinance No. 1089. An Ordinance amending Chapter 4, Division 2, Rates (water)**

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells

- An Ordinance approving and authorizing the execution of a professional services agreement for the establishment and annual administration of St. Elmo Business Development District No.1 by and between the City of St. Elmo and Jacob & Klein, LTD. and The Economic Development Group, LTD

Motion #14) Moved by JD Russell and seconded by Kenneth Gammon to pass **Ordinance No. 1090, An Ordinance approving and authorizing the execution of a professional services agreement for the establishment and annual administration of St. Elmo Business Development District No.1 by and between the City of St. Elmo and Jacob & Klein, LTD. and The Economic Development Group, LTD**

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner

**Unfinished Business:**

**New Business:**

**Executive Session:**

**Adjourn or Recess:**

Motion #15) Moved by JD Russell and seconded by Peg McKinney to adjourn the meeting at 8:15 p.m.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Bob Wells, Fred Wagner, Sandra Mace

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Kim Karnes, City Clerk